



# Santee School District

**SCHOOLS:**

Cajon Park  
Carlton Hills  
Carlton Oaks  
Chet F. Harritt  
Hill Creek  
Pepper Drive  
PRIDE Academy  
at Prospect Avenue  
Rio Seco  
Sycamore Canyon  
Alternative  
Success Program

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**BOARD OF EDUCATION  
REGULAR MEETING  
A G E N D A  
June 15, 2010**

**District Mission**

*Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.*

<b>A.</b>	<b>OPENING PROCEDURES – 7:00 p.m.</b>	<b>Page #</b>
1.	Call to Order and Welcome	6
2.	District Mission	
3.	Pledge of Allegiance	
4.	Approval of Agenda	
<b>B.</b>	<b>REPORTS AND PRESENTATIONS</b>	
1.	Superintendent's Report	
1.1.	Developer Fees Collection Report	8
1.2.	Use of Facilities Report	9
1.3.	Enrollment Report	10
1.4.	Schedule of Upcoming Events	11
2.	Seventh Annual Golf Classic-Benefitting the Santee School District Foundation and the Santee Chamber of Commerce	12
3.	Spotlight on Education: Special Education Student Recognition	13
4.	Spotlight on Education: Eighth Grade Academic Achievement Awards	14
<b>The Board will adjourn for a brief reception in honor of our recognized students.</b>		
<b>C.</b>	<b>PUBLIC COMMUNICATION</b>	<b>15</b>
<i>During this time, citizens are invited to address the Board of Education about any item <u>not</u> on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. All meetings are tape recorded.</i>		

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<b>D. PUBLIC HEARINGS</b>	
1. <b><u>2010-11 Santee School District Budget</u></b>	17
2. <b><u>State Categorical Flexibility for 2010-11</u></b>	18
<b>E. CONSENT ITEMS</b>	
<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	
<b>Superintendent</b>	
1.1. <b><u>Approval of Minutes</u></b>	20
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.	
1.2. <b><u>Approval to Cancel July 6, 2010 Regularly Scheduled Meeting of the Board of Education</u></b>	29
It is recommended that the Board of Education cancel the July 6, 2010 regularly scheduled meeting of the Board.	
<b>Business Services</b>	
2.1. <b><u>Approval/Ratification of Travel Requests</u></b>	30
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.	
2.2. <b><u>Approval/Ratification of Expenditure Warrants</u></b>	32
It is recommended that the Board of Education approve/ratify expenditure warrants, as presented.	
2.3. <b><u>Approval/Ratification of Purchase Orders</u></b>	34
It is recommended that the Board of Education approve/ratify purchase orders for the month of May 2010.	
2.4. <b><u>Approval/Ratification of Revolving Cash Report</u></b>	42
It is recommended that the Board of Education approve/ratify revolving cash checks as listed in the item.	
2.5. <b><u>Acceptance of Donations</u></b>	44
It is recommended that the Board of Education accept donations listed in the item.	
2.6. <b><u>Approval/Ratification of Annual Agreements for 2010-11</u></b>	45
It is recommended that the Board of Education approve the list of annual agreements with vendors.	
2.7. <b><u>Approval of Agreement with SDCOE for Audiovisual Services</u></b>	50
It is recommended that the Board of Education approve the agreement for audiovisual services with the San Diego County Office of Education.	

- 2.8. **Approval of Outdoor Education Program Agreements with SDCOE** 52  
It is recommended that the Board of Education approve the 2010-11 Outdoor Education Agreements with the San Diego County Office of Education.
- 2.9. **Solar Project Construction Inspection and Testing** 60  
It is recommended that the Board of Education approve services for the District's solar project at Hill Creek School with Ninyo & Moore for materials testing lab services; and Hendrix California School Construction Services to provide construction materials testing and Inspector of Record (IOR) services.
- 2.10. **Approval of 2010-11 Student Accident Insurance** 67  
It is recommended that the Board of Education approve student accident insurance for the 2010-11 school year available from Guarantee Trust Life Insurance Company through Pacific Educators, Inc.

#### **Capital Improvement**

- 3.1. **Approval of Extra Services Through Trittipro for Storm Water Pollution Prevention Plans (SWPPP)** 68  
It is recommended that the Board of Education approve the extra services for updated SWPPP documents for CIP Projects. The services are to be completed by July 1, 2010, through Trittipro by the civil engineering sub-consultants on the CIP projects.

#### **Educational Services**

- 4.1. **Approval of Consolidated Application Part I** 69  
It is recommended that the Board of Education approve the 2010-11 Consolidated Application, Part 1.
- 4.2. **Approval of Contract with Calico Software Systems, Inc. to Provide Web-Based Special Education Individual Education Program (IEP)** 70  
It is recommended that the Board of Education approve the contract with Calico Software Systems, Inc. to provide web-based Special Education Individual Education Program (IEP).
- 4.3. **Approval of Agreement Between the Grossmont Union High School District Adult School and the Santee School District for Conducting Adult Education Classes** 74  
It is recommended that the Board of Education approve the agreement with Grossmont Union High School District Adult School to conduct Adult Education Classes.

#### **Human Resources**

- 5.1. **Personnel, Regular** 77  
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations and dismissals.
- 5.2. **Approval of Revisions to Out-of-School Time Coordinator Job Description** 80  
It is recommended that the Board of Education approve the revised job description for the Out-of-School Time Coordinator.

- 5.3. **Approval to Increase Work Hours of Identified Classified Non-Management Position** 84  
It is recommended that the Board of Education approve the increase in work hours for an identified classified non-management position.
- 5.4. **Approval of New Classified Management Job Description for Out-of-School Time Regional Coordinators and Appointment of Coordinators** 85  
It is recommended that the Board of Education approve the new job description and appointments.
- F. DISCUSSION AND/OR ACTION ITEMS**  
*Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.*
- Business Services**
- 1.1. **Adoption of 2010-11 Santee School District Budget** 90  
It is recommended that the Board of Education adopt the budget for the 2010-11 fiscal year as presented. The District is required to adopt a budget by July 1, 2010.
- Capital Improvements/Modernization** 92
- 2.1. **Construction of New Lunch Shade Structures at Carlton Oaks School and PRIDE Academy at Prospect Avenue School**  
It is recommended that the Board of Education approve contracting with Barnhart, Inc. and M Bar C Construction for construction of new shade structures at PRIDE Academy at Prospect Avenue and Carlton Oaks schools, and construction of a new hardscape play area with basketball courts behind the Junior High building at Carlton Oaks School.
- Educational Service**
- 3.1. **Approval of the 2010-11 Proposed Instructional Schedules** 95  
It is recommended that the Board of Education approve the proposed 2010-11 Instructional Schedules.
- 3.2. **Approval of 2010-11 School Schedules (Start and End Times)** 99  
It is recommended that the Board of Education approve the proposed 2010-11 school schedules.
- Human Resources**
- 4.1. **Approval of New Certificated Management Job Description for Coordinator of Assessment and English Learner Department and Appointment of Coordinator** 102  
It is recommended that the Board of Education approve the new job description and appointment.
- G. BOARD POLICIES AND BYLAWS**  
*Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.*

1.1.	<b><u>Second Reading: Revised BP 6163.4, Student Use of Technology</u></b> It is recommended that the Board of Education approve revised Board Policy 6163.4, Student Use of Technology.	104
H.	<b>BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS</b>	117
I.	<b>CLOSED SESSION</b> Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.	118
1.	<b>Conference with Labor Negotiator</b> (Govt. Code § 54956.8) <i>Purpose: Negotiations</i> <i>Agency Negotiator: Minnie Malin, Assistant Superintendent, Human Resources</i> <i>Employee Organizations: Santee Teachers Association</i> <i>Classified School Employees Association</i>	
2.	<b>Public Employee Discipline/Dismissal/Release</b> (Govt. Code § 54957)	
3.	<b>Public Employee Performance Evaluation</b> (Govt. Code § 54957) <i>Superintendent</i>	
J.	<b>RECONVENE TO PUBLIC SESSION</b>	118
K.	<b>ADJOURNMENT</b>	118

**Please note:** Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting.

*The next regular meeting of the Board of Education is scheduled for  
July 20, 2010, at 7:00 p.m.  
in the Douglas E. Giles Educational Resource Center.*

*Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.*

Members present:

\_\_\_ Burns  
\_\_\_ Ryan  
\_\_\_ Carlisle  
\_\_\_ Bartholomew  
\_\_\_ El-Hajj

OPENING PROCEDURES ITEM A.

1. Call to Order and Welcome – 7:00 p.m.

2. District Mission

*Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.*

3. Pledge of Allegiance

4. Approval of Agenda for the June 15, 2010 regular meeting

Agenda Item A.

Reports and Presentations Item B.1. Superintendent's Report  
Prepared by Dr. Patrick Shaw  
June 15, 2010

The following items are presented for Board information:

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

Agenda Item B.

**DEVELOPER FEES COLLECTION REPORT**  
**2009-10**  
**CUMULATIVE THROUGH JUNE 4, 2010**

Residential Rate: \$3.46 per square foot over 500 - effective 4/20/10

Commercial Rate: \$.29 per square foot - effective 6/16/08

Self Storage Rate: \$.14 per square foot - effective 4/20/10

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
X		9735 HALBERNS BLVD. (CARLTON HILLS EVANGELICAL LUTHERAN CHURCH)	07/20/09	192	\$0.00	
X		1840 JOE CROSSIN DRIVE	07/24/09	2,938	\$852.02	PD
X		8871 FANITA DRIVE (DEMO'D 1800 SQ. FEET)	08/10/09	1,276	\$0.00	
	X	9564 ABBEYFIELD ROAD	08/31/09	769	\$2,576.15	RS
	X	31 SANTEE, L.P. (MISSION VIEW ESTATES)	09/10/09	17,823	\$59,707.05	CFH
	X	31 SANTEE, L.P. (MISSION VIEW ESTATES)	09/23/09	14,931	\$50,018.85	CFH
	X	31 SANTEE, L.P. (MISSION VIEW ESTATES)	09/23/09	471	\$1,577.85	CFH
	X	STANDARD PACIFIC (RIVERWALK)	10/01/09	99,989	\$262,971.07	RS
X		1518 MAGNOLIA AVE. (ARCO AM/PM-CARWASH)	10/08/09	1,010	\$0.00	PD
	X	10456 2ND STREET	10/20/09	948	\$3,175.80	HC
	X	9215 HOLMBY	10/22/09	1,052	\$3,524.20	SC
	X	1320 WENATCHEE AVE.	11/30/09	1,110	\$3,718.50	PD
	X	9300 NORTHRIDGE PL.	11/30/09	1,222	\$4,093.70	PA
	X	31 SANTEE, L.P. (MISSION VIEW ESTATES)	12/17/09	18,084	\$60,581.40	CFH
	X	LENNAR (SKY RANCH)	02/02/10	161,241	\$424,063.83	PD
	X	10041 TIMBERLANE WAY	02/09/10	815	\$2,730.25	RS
X		8710 RAILROAD AVE. (AMERICAN SHEET METAL)	02/17/10	2,472	\$395.52	PA
	X	9103 CANYON PARK TERRACE	04/20/10	550	\$1,842.50	PD
	X	9910 BILTEER DRIVE	04/21/10	570	\$1,972.20	RS
	X	FANITA 48, L.P. (8616 THRU 8630 FANITA DRIVE)	04/26/10	48,852	\$169,027.92	PA
	X	FANITA 48, L.P. (8616 FANITA DRIVE )	04/26/10	1,823	\$6,307.58	PA
X		GRAVES FAM. TRUST (PARCEL# 388-130-18-00) NO PHYS. ADDRESS, BARN REMOVAL/REPLACE	04/27/10	0	\$0.00	PD
	X	7712 BRITT RD. (SQ. FT. OF CASITA INCREASED)	04/30/10	221	\$764.66	CFH
	X	STANDARD PACIFIC (RIVERWALK)	05/05/10	43,376	\$114,078.88	RS
	X	9920 CLEARY STREET	05/24/10	502	\$1,736.92	HC
<b>TOTAL PAGE 1</b>					<b>\$1,175,716.85</b>	
<b>TOTAL COLLECTED AS OF JUNE 4, 2009</b>					<b>\$1,074,743.24</b>	

\*Additional square footage (total is over 500 square feet)

\*\*Fee Exempt - Senior / Elder Care Facility

\*\*\*Fee Exempt - Less than 500 square feet



**Requests For Use Of Facilities - June 15, 2010**

<b>Group</b>	<b>Location</b>	<b>Date</b>	<b>Days</b>	<b>Time</b>	<b>Attendance</b>	<b>Fees Applied</b>
<b>Cajon Park</b> Sonshine Club by Sonshine Haven	Classroom	10/20/10 - 5/25/11	Wednesday	1:30 pm - 3:30 pm	30 - 40	
<b>Carlton Hills</b> Sonshine Haven	Classroom	9/10/10 - 6/17/11	Friday	2:00 pm - 4:00 pm	50	
<b>Rio Seco</b> PTSA	Multipurpose Room	6/17/10	Thursday	6:15 pm - 8:15 pm	15	

\*\*\*NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & FALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District  
 ENROLLMENT REPORT  
 6/11/2010  
 Month 10 Week 2

SCHOOL	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	06/11/10 Total Reg	# Diff	% Diff	06/11/10 SDC	06/12/09 SDC	# Diff SDC	% Diff SDC	6/11/10 Total All	Prior Week	
																		6/4/10 Total All	Total Diff
Cajon Park	103	105	106	106	107	105	99	129	102	962	24	2.6%	35	32	3	9.4%	997	998	-1
Carlton Hills	39	33	41	45	34	52	51	90	98	483	-40	-7.6%	41	40	1	2.5%	524	524	0
Carlton Oaks	74	75	67	74	96	98	104	102	123	813	-2	-0.2%	47	38	9	23.7%	860	858	2
Chet F. Harritt	60	85	60	65	62	59	69	67	56	583	-59	-9.2%	9	27	-18	-66.7%	592	593	-1
Hill Creek	90	87	85	86	80	87	82	65	88	750	-55	-6.8%	20	30	-10	-33.3%	770	772	-2
Pepper Drive	81	67	77	73	76	76	87	79	81	697	-8	-1.1%	10	12	-2	-16.7%	707	707	0
Prospect	59	55	55	51	51	64	66	43	47	491	20	4.2%	13	18	-5	-27.8%	504	505	-1
Rio Seco	104	107	96	93	93	106	90	84	103	876	62	7.6%	23	23	0	0.0%	899	899	0
Sycamore Canyon	49	48	55	37	48	46	47	0	0	330	33	11.1%	30	22	8	36.4%	360	362	-2
<b>SUBTOTAL</b>	659	662	642	630	647	693	695	659	698	5985	-25	-0.4%	228	242	-14	-5.8%	6213	6,218	-5
Alternative School	2	4	4	3	5	8	7	3	5	41	-9	-18.0%					41	41	0
Success Academy							1	1	10	12	-1	-7.7%					12	12	0
NPS										0			5	3	2	66.7%	5	5	0
EAK**	137									137	31	29.2%					137	138	-1
<b>SUBTOTAL</b>	139	4	4	3	5	8	8	4	15	190	21	12.4%					195	196	-1
<b>TOTAL</b>	798	666	646	633	652	701	703	663	713	6175	-4	-0.1%					6408	6,414	-6

\*\*excluding 4 year olds for '09 and '10

Please note: Special Ed. PK listed below are not reflected in the total count above because they do not receive ADA until they reach 5 years of age.

PK	999
Cajon Park	2
Chet F. Harritt	1
Hill Creek	13
Prospect	19
Sycamore Canyon	16
Total PK	51

<b>Total Enrollment Including PK &amp; EAK</b>	<b>6459</b>
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EAK 4YO 0

# *Schedule of Events*

<i>Date</i>	<i>Event</i>
June 22-24	Eight Grade Promotion Ceremonies
June 24	Last Day of School for Students (Minimum Day)
June 29	Foundation Golf Classic
July 6	Board Meeting (Being Considered for Cancellation) 7:00 p.m.
July 20	Board Meeting 7:00 p.m.
August 3	Board Meeting 7:00 p.m.
August 17	Board Meeting 7:00 p.m.
August 30	Welcome Back Event Trolley Square Amphitheater 7:45 to 8:30 a.m.
September 6	Labor Day Holiday Schools and Departments Closed
September 7	First Day of School for 2010-11

Reports and Presentation Item B.2.

Seventh Annual Golf Classic- Benefiting  
the Santee School District Foundation and  
Santee Chamber of Commerce

Prepared by Minnie Malin  
June 15, 2010

**BACKGROUND:**

The Santee School District Foundation and the Santee Chamber of Commerce, are sponsoring the seventh annual Golf Classic on **Tuesday, June 29, 2010** at Carlton Oaks Country Club with a Noon shotgun start.

Minnie Malin, co-chair of this event, will provide the Board with an update on the Golf Tournament.

Agenda Item B.2.

Reports and Presentations Item B.3.

Spotlight on Education: Special Education  
Student Recognition

Prepared by Kristin Baranski  
June 15, 2010

**BACKGROUND:**

Tonight the Board of Education would like to honor a number of outstanding students who participate in the special education program in the Santee School District. Each school's special education team and site administration selected these students to be acknowledged for their accomplishments. We are proud to recognize them for the excellent effort they have demonstrated this school year and the wonderful role models they have been to others.

Cajon Park  
**Rebecca Olson**  
**Tiano Franco**

Chet F. Harritt  
**Natalie Pollard**

PRIDE Academy  
**Eugene Vouaux**

Carlton Hills  
**Christina Hurtado**

Hill Creek  
**Emory Allen Fox**  
**Deneka Jones**

Rio Seco  
**Dakotta Elliott**  
**Dekota Manchor**

Carlton Oaks  
**Katrina Ferrin**

Pepper Drive  
**Dwayne White**

Sycamore Canyon  
**Angel Davila**

Agenda Item B.3.

Reports and Presentations Item B.4. Spotlight on Education: Eighth Grade Student Academic Achievement Awards

Prepared by Kristin Baranski  
June 15, 2010

**BACKGROUND:**

Tonight we are honoring students who were selected to compete in the Academic Achievement Award competition for the 2009-10 school year.

Kristin Baranski, Director of Educational Services, will introduce students from each school in Santee School District who achieved academic excellence during the current school year and were chosen to participate in this competition by their 8<sup>th</sup> grade teachers in collaboration with the school principal. The students selected demonstrated excellent citizenship as well as academic success.

The Academic Student Achievement Award is provided to 8<sup>th</sup> grade students who participate in an annual end of the year competition. This year the Academic Achievement Award Competition focused on the areas of writing, speech and mathematics. Students were required to write a literature response essay, give an impromptu speech, and take a comprehensive algebra test. For the essay, students had to read and analyze a number of short pieces of literature, develop a thematic thesis statement, and support their thesis. In the speech competition, students were provided a topic and given five minutes to prepare a focused two minute speech. The algebra test required the students to use their math skills and problem solving techniques learned throughout their elementary and junior high school experiences.

This evening the Board of Education and Director of Educational Services, Kristin Baranski, will honor the students selected by their school who participated in this year's 2009-10 competition. The City of Santee and the Santee Chamber of Commerce will both be represented to present the top recipient awards. The names of the award winners will be announced at the Board meeting.

**Academic Achievement Participants**

Cajon Park <b>Alexis Ellis-Alvarez</b> <b>Trenten Eldred</b>	Chet F. Harritt <b>Garret Oswald</b> <b>Jacqueline Bontiago</b>	PRIDE Academy <b>Karissa Cunha</b> <b>Cody Schroeder</b>
Carlton Hills <b>Trina Killian</b> <b>Gracie Patrick</b>	Hill Creek <b>Eric Bowen</b> <b>Casey Lenihan</b>	Rio Seco <b>Spencer Ford</b> <b>Nicole Page</b>
Carlton Oaks <b>Tiffany Currier</b> <b>Matthew Carlin</b>	Pepper Drive <b>Destinee Ripperger</b> <b>Richard Boyer</b>	

Agenda Item B.4.

## PUBLIC COMMUNICATION Item C

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are tape recorded.

Agenda Item C.

PUBLIC HEARINGS Item D



Public Hearings D.1. 2010-11 Santee School District Budget  
Prepared by Karl Christensen  
June 15, 2010

**BACKGROUND:**

The Board of Education is required by law to hold an official public hearing prior to discussion of the Adopted Budget. The budget document has been available for public review at:

Santee School District Skidmore Administration Center  
9625 Cuyamaca Street  
Santee, CA

The public hearing should convene and permit any interested citizens to raise questions or to provide input about the proposed adopted Budget of the District.

Agenda Item D.1.

**Narrative for  
Public Hearings D.1.      2010-11 Santee School District Budget**

Board President Reads:

SANTEE SCHOOL DISTRICT IS REQUIRED BY LAW TO HOLD AN OFFICIAL PUBLIC HEARING PRIOR TO APPROVAL OF THE ADOPTED BUDGET. THE PROPOSED 2010-11 ADOPTED BUDGET HAS BEEN AVAILABLE FOR PUBLIC REVIEW DURING THE WEEK PRECEDING THIS BOARD MEETING.

THE PUBLIC HEARING IS NOW OPEN FOR ANY CITIZEN TO RAISE QUESTIONS OR TO PROVIDE ADDITIONAL INPUT TO THE PROPOSED 2010-11 ADOPTED BUDGET OF THE SCHOOL DISTRICT.

IS THERE ANYONE IN THE AUDIENCE WHO WISHES TO MAKE STATEMENTS OR ASK QUESTIONS REGARDING THE PROPOSED 2010-11 ADOPTED BUDGET OF THE SCHOOL DISTRICT?

AFTER DISCUSSION:

THE PUBLIC HEARING ON THE PROPOSED ADOPTED BUDGET OF THE SCHOOL DISTRICT FOR 2010-11 IS NOW CLOSED.

Public Hearings D.2. State Categorical Flexibility for 2010-11  
 Prepared by Karl Christensen  
 June 15, 2010

**BACKGROUND:**

Recent State Budget actions shifted 42 State Categorical Programs into a “Tier III” designation allowing flexible use of these funds for any educational purpose. As a condition of receiving the funds, school districts must hold a Public Hearing to announce the designated use of funds for which a school district is invoking the flexibility option and to take public comment. The District’s Adopted Budget for 2010-11 incorporates flexibility use for twelve of the Tier III programs:

State Program Subject to Flexibility	Former Resource Number	Unrestricted Resource Number	Estimated 2010-11 Award	Flexibility Used	% Flex Used	Remaining for Program Expenditures	Flexibility Used in Unrestricted General Fund
Supplemental Hourly Instructional Prog	0	0	19,575	19,575	100.00%	0	Teacher salaries
Community Day School	2430	911	87,154	0	0.00%	87,154	N/A
Deferred Maintenance	6205	915	229,180	229,180	100.00%	0	Classified salaries
Community Based English Tutoring	6285	918	13,483	13,483	100.00%	0	N/A
Schl Safty & Violnce Prevntn	6405	921	39,793	10,000	25.13%	29,793	Teacher salaries
Arts & Music Block Grant	6760	922	87,517	87,517	100.00%	0	Teacher salaries
Supplemental School Counseling	7080	924	130,991	0	0.00%	130,991	N/A
GATE	7140	926	41,141	0	0.00%	41,141	N/A
Instructnl Mtls Fund Realignment	7156	927	341,021	213,000	62.46%	128,021	Teacher salaries
PAR	7271	931	25,198	10,646	42.25%	14,552	N/A
SB472 Staff Development	7294	935	55,369	55,369	100.00%	0	Teacher salaries
Teacher Credentialing Blk Grant	7392	943	41,246	0	0.00%	41,246	N/A
Profnl Developmnt Blk Grant	7393	944	173,700	127,124	73.19%	46,576	Teacher salaries
Targeted Instructnl Imprvmnt Blk Grnt	7394	945	574,250	136,178	23.71%	438,072	N/A
School Library Imprvmnt Blk Grnt	7395	946	671,136	374,816	55.85%	296,320	Teacher salaries
Staff Development English Learner	7296	965	11,590	11,590	100.00%	0	Teacher salaries
<b>Total Flexibility Used</b>			<b>2,542,344</b>	<b>1,288,478</b>	<b>50.68%</b>	<b>1,253,867</b>	

The public hearing should convene and permit any interested citizens to raise questions or to provide input about the District’s Adopted Budget for 2010-11 which incorporates flexibility use for twelve of the Tier III programs.

Agenda Item D.2.

**NARRATIVE FOR  
PUBLIC HEARINGS D.2. State Categorical Flexibility for 2010-11**

**Board President Reads:**

Recent State Budget actions shifted 42 State Categorical Programs into a "Tier III" designation allowing flexible use of these funds for any educational purpose. As a condition of receiving the funds, school districts must hold a Public Hearing to announce the designated use of funds for which a school district is invoking the flexibility option and to take public comment.

The District's Adopted Budget for 2010-11 incorporates flexibility use for twelve of the Tier III programs.

The public hearing is now open for any citizen to raise questions or to provide additional input regarding the use of State categorical funds subject to flexibility for 2010-11.

Is there anyone in the audience who wishes to make statements or ask questions regarding the use of State categorical funds subject to flexibility for the 2010-11 year?

**After Discussion:**

The Public Hearing on the proposed use of State categorical funds subject to flexibility for the 2010-11 year is now closed.

CONSENT ITEMS Item E.

*Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.*

Consent Item E.1.1. Approval of Minutes  
Prepared by Dr. Patrick Shaw  
June 15, 2010

**BACKGROUND:**

Presented for Board approval –

- June 1, 2010, regular meeting minutes
- May 27, 2010 special meeting minutes (expulsion hearing)
- June 1, 2010 special meeting minutes (expulsion hearing)
- 

**RECOMMENDATION:**

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion:

Second:

Vote:

Item E.1.1.

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

June 1, 2010  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

1. Call to Order and Welcome

President Burns called the meeting to order at 7:09 p.m. and read the District Mission Statement.

Members present:

Dustin Burns, President  
Barbara Ryan, Vice President  
Allen Carlisle, Clerk  
Dan Bartholomew, Member  
Dianne El-Hajj, Member

Administration present:

Dr. Patrick Shaw, Superintendent and Secretary to the Board  
Karl Christensen, Assistant Superintendent, Business Services  
Minnie Malin, Assistant Superintendent, Human Resources  
Kristin Baranski, Director, Educational Services  
Linda Vail, Executive Assistant and Recording Secretary

2. President Burns invited Alex Stephenson, a 5<sup>th</sup> grade student at Sycamore Canyon School, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda

President Burns reported the meeting would be adjourned in memory of Sheri Wallace, a long time parent, volunteer, and employee, who recently lost her battle with cancer.

It was moved and seconded to approve the agenda.

**Motion:** *El-Hajj*                      **Second:** *Ryan*                      **Vote:** *5-0*

**B. REPORTS AND PRESENTATIONS**

1. **Superintendent's Report**

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. **Spotlight on Education: Student Recognition**

- **Outdoor Education Scholarship Winners**

Kristin Baranski introduced Caity Williams and Alexandra La Mora, 5<sup>th</sup> grade students from Cajon Park, who submitted winning essays in the County Outdoor Education essay contest. Caity and Alexandra were 2 of only 15 winners in the county of San Diego and will each receive a scholarship to attend Outdoor Education next year as 6<sup>th</sup> graders.. President Burns presented each student with a certificate of recognition.

- **County Spelling Bee Participant**

Kristin Baranski introduced Kaleb Martinez, a 7<sup>th</sup> grade student from Hill Creek School, who represented Santee School District at the County Spelling Bee. President Burns presented Kaleb with a certificate of recognition.

▪ **County Science Fair Participants**

Kristin Baranski and the science teachers introduced the students who had science projects that went to the County level Science Fair. The students recognized were:

**1<sup>st</sup> Place Awards**

Krystal Chung  
Suzy De Trafford  
Spencer Ford  
Connor Shands  
Andrew Stephenson  
Alec Wilson  
Andrew Wilson

**2<sup>nd</sup> Place Awards**

Aaron Adriance  
Bobby Collins  
Katie Galarneau  
Kaitlyn Homan  
Tyler Kirk  
Marisa McKasson  
Sarah Morgan  
Wendy Sigler  
Lexie Signore  
Laura Williamson

**3<sup>rd</sup> Place Awards**

Alexis Adams  
Arianna Ahumada  
Davis Bartholomew  
Jonathan Clark  
Megan Coleman  
Victoria Hegner  
Trina Killian  
Mary LaRochelle  
Carly Messig  
Nicole Page  
Ryan St. John  
Gabriel Swanson

**4<sup>th</sup> Place Awards**

Sinead Buckley

President Burns presented each student with a certificate of recognition. Mrs. Baranski also introduced the science teachers in the audience and thanked them for their efforts to support students in the science fair process. The science teachers present were:

Mr. Larry Barbary-Cajon Park  
Mr. Bruce Jennings-Cajon Park  
Ms. Kathryn Ducharme-Carlton Hills  
Ms. Laura Barker-Carlton Hills  
Ms. Val Iverson-Carlton Oaks  
Ms. Helen Toma-Chet F. Harritt  
Dr. Lynne Shevinsky- Rio Seco

**3. Spotlight on Education: PRIDE Academy *inspire* Award**

Dr. Shaw shared that it is a great honor for PRIDE Academy and the Santee School District to have received the *inspire* award from the Classroom of the Future Foundation. The *inspire* Award is awarded to a program that has attributes that get kids excited about learning. It specifically focuses on characteristics responsible for increasing student interests and enhancing student learning. PRIDE Academy is an exemplary program that increases student interest and enhances student learning through the integration of emerging technologies and 21<sup>st</sup> century skills. The award comes with a \$5,000 grant to use for their future endeavors. The award was presented at a very nice event with several hundred people in attendance on May 20<sup>th</sup>. The Board members congratulated the PRIDE staff and President Burns presented the staff with a certificate of recognition. President Burns shared that this year's Teacher of the Year, Robin Larson, comes from the PRIDE Academy.

**D. PUBLIC COMMUNICATION**

President Burns invited members of the audience to address the Board about any item not on the agenda. Dawn Gibbs, a District parent, community member, and small business owner, shared that she served as the 2010 Event Chair for the American Cancer Society's Relay for Life. The event was held on April 17 & 18 at Hill Creek School. The American Cancer Society is a nationwide healthcare organization, that is community based and volunteer driven. She thanked the Board for collaborating with the American Cancer Society to raise over \$62,000 with over 750 persons attending that weekend. She thanked the Board for allowing them to use Hill Creek School and hopes that they can continue to partner for many more years. She presented Hill Creek and the Board a certificate of appreciation.



President Burns thanked Mrs. Gibbs for making a difference in our community. Susie Martin shared the amount of hard work and prep and the positive outcomes from the event. Several Hill Creek teachers have already committed to be on a team next year.

### E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Burns invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Revolving Cash Report**
- 2.3. **Acceptance of Donations**
- 2.4. **Acceptance and Filing of the Costs of Issuance Statement for the 2010 General Obligation Bond Anticipation Notes of the Santee School District**
- 2.5. **Approval of Agreement for Student Transportation Services**
- 2.6. **Adoption of Resolution #0910-48, to Establish Temporary Interfund Transfers**
- 3.1. **Approval of Estimated Plan Check Fees and Costs for Offsite Improvement Drawings At Chet F. Harritt**
- 4.1. *Pulled for separate consideration.*
- 4.2. **Approval of Medi-Cal Administrative (MAA) Service Agreement with Paradigm HealthCare Services**
- 4.3. **Approval of Medi-Cal Administrative Activities (MAA) Agreement with Orange County Department of Education**
- 4.4. **Approval of Request for Extended Field Trips**
- 5.1. **Personnel, Regular**
- 5.2. **Approval to Increase Work Hours of Identified Classified Positions**
- 5.3. **Approval of New Administrative Intern Job Description**

It was moved and seconded to approve Consent Items with the exception of item E.4.1. which was pulled by Member Ryan for separate consideration.

**Motion:** Carlisle                      **Second:** Bartholomew                      **Vote:** 5-0

- 4.1. **Approval of Agreement for Mandated Student Health Screenings (Vision, Hearing, and Scoliosis) with Rady Children's Hospital, San Diego (Pulled by Member Ryan for separate consideration.)**

Member Ryan wished to abstain from voting on this item because she is employed by Rady Children's Hospital. Member El-Hajj moved to approve item E.4.1.

**Motion:** El-Hajj                      **Second:** Carlisle                      **Vote:** 4-0 (Ryan, abstain)

Mr. Mike Hammond, a community member, submitted a request to speak card and the Board allowed him to address a consent item. Mr. Hammond asked the Board to ask the City of Santee to audit the Santee Pioneer Little League to see if their future is viable. He believes the league is not currently able to field enough teams to play league play, does not need three fields, and there is no need to have three little leagues in Santee. President Burns said he believes the City does not have anything to do with the little leagues. He thanked Mr. Hammond for his comments.

### G. DISCUSSION AND/OR ACTION ITEMS

President Burns invited comments from the public on any item listed under Discussion and/or Action.

#### 1.1. Governor's May Revise

Carl Christensen presented information and an overview of the State budget and the Governor's May revise. There is still \$2.5 B that remains unrestored. A \$1.5 B cut to the revenue limit remains but no new cuts were initiated.

Nationally, the economy is showing signs of growth but unemployment remains high. The State's recovery is slower and unemployment remains a major drag on the State economy, with California having the 3<sup>rd</sup> highest unemployment rate nationwide. Proposition 98 funding was projected to be \$50 B and is now down to \$48.4 B. The credibility of the State is deteriorating and they are trying to figure out how to decrease the funding by manipulating the maintenance factor, extracting pieces and programs out of the formula, and not complying with the hold harmless agreement with particular tax fees.

The deficit factor remains at 18.355%, with a negative COLA funded at -0.39% and an ongoing cut to the revenue limit raising the deficit factor from \$191 to \$235 per ADA and would not be refactored in future years. There is some push back from the legislators and the Democrats plan is opposed to the Governor's plan. The Democratic plan rejects the cuts to district revenue limits, funds outstanding mandated claims, rejects the negative COLAs, and shifts tax monies from local governments to schools.

The Senate subcommittee accepted this plan on May 27<sup>th</sup>. It is doubtful we will have an approved State budget by June 30<sup>th</sup>.

### **1.2. Approval of Monthly Financial Report**

Karl Christensen presented the monthly financial report for April. There is a balance of \$2.1M, which is right on target with projections. There are no significant changes in the unrestricted general fund, and although the reserve is expected to be 14% at the end of this year, the reserves will be spent down over the next three years leaving us with less than the minimum required. Member Ryan moved to approve the monthly financial report.

**Motion: Ryan                      Second: El-Hajj                      Vote: 5-0**

### **2.1. Character Education Committee Report**

Matt Thompson, vice principal at Pepper Drive and chair of the Character Education Committee, provided a report of the Character Education Committee's work this school year. The Committee met three times during the year. The Committee was interested in helping to resolve student issues that occur at recess and lunch. A new playground referral system was put in place at schools which has lessened behavior problems. Administrators from various schools shared successful caring school activities from their schools with the Committee. The Committee would like to continue working with the Santee collaborative for parent education. Data from the latest caring school survey shows an increase in students feeling safe at our schools and a positive increase from 1% to 5% in all areas of the District. The Committee wishes to continue their commitment to caring schools.

Member Bartholomew said this year the Board heard about one situation where a child has been struggling for years with being ostracized by peers. He would like the Committee to consider if this is a slowly building situation that happens all day and all year long and to provide ways that staff can be more attuned to kids and situations like this. He would like the Committee to seek ways beyond what we have been doing to address this.

Member El-Hajj said teaching the victims how to react and cope is part of the solution. She asked how that is taught and wonders how the cycle can be broken. Member El-Hajj would also be interested in what this may look like and any changes that are seen resulting from budget cuts.

President Burns liked Mr. Thompson providing information from other schools and thanked him for a good job chairing the Committee. Mr. Thompson thanked the Board for their continuing commitment to character education.

### **3.1. Adoption of Resolution No. 0910-50 to Lay Off Identified Classified Positions**

Minnie Malin reported site administration, with certificated staff and their School Site Councils, have determined certain Instructional Assistant positions will need to be eliminated due to lack of school funds resulting in several classified employees being laid off. One Special Education IA position will be affected by reorganization and will need to be eliminated. Member Ryan moved to adopt resolution no. 0910-50 to lay off identified classified positions.

**Motion: Ryan                      Second: Carlisle                      Vote: 5-0**

## **H. BOARD POLICIES AND BYLAWS**

### **1.1. First Reading: Revised BP 6163.4, Student Use of Technology**

Revised Board Policy 6163.4, Student Use of Technology, was presented to the Board of Education for a first reading. Kristin Baranski reported that since the District will be engaging in Cloud Computing there was a need for the student use of technology Board Policy to be revised to include increased use of technologies and acceptable use at school and at home. President Burns said this policy makes him a little nervous and believes administration will need to closely monitor it. He asked that the student use of Cloud Computing be monitored and return to the Board in the future with some dialogue about what worked and what did not.

There was no further discussion by the Board about this policy and it will return for a second reading and consideration for adoption at a future meeting. No action was taken.

#### I. BOARD COMMUNICATION

Barbary Ryan reported on the CSBA Delegate Assembly. CSBA provided a report about TRANS financing and great interest rates that are available. A purchasing coop is also available through CSBA. She provided the CSBA policy platform that will be adopted this year. Member Ryan reported to the Board that CSBA is filing a lawsuit on behalf of a student in Oakland School District. The suit charges that the State of California is not meeting its constitutional requirement to provide an education to all children.

Member Carlisle said he appreciated adjourning the meeting in Sheri Wallace's memory. Member Bartholomew said Sheri Wallace touched hundreds of kids in our school district and it was amazing how she conducted herself during her health ordeal.

Member El-Hajj said she enjoyed the Salute to Excellence event. It was nice not to have it be rushed to begin a Board meeting as in the past. She asked if students had concluded State testing. Kristin Baranski said the last of the tests were picked up today and will be mailed out later in the week.

Member Bartholomew said Santee is lucky to be involved with the Classroom of the Future Foundation and he appreciates having a connection with them. The quality of the awards night was outstanding. He asked a thank you note be sent from the Board.

Member Bartholomew said it was evident at the County Science Fair that not all schools participate. The teachers who are willing to do it are what makes it happen. He appreciates the teachers who are willing to go above and beyond to provide the opportunity for kids.

President Burns would like to have the Board consider cancelling first Board meeting in July. He asked Board members to hold the date open in case a special meeting is needed.

President Burns had asked administration to provide the number of students from each school who were ineligible to participate in 8<sup>th</sup> grade activities and the progress of the appeals. He would like to know how the numbers compare to last year. Dr. Shaw will talk with the schools and provide the information.

Dr. Shaw reported that on Friday staff from Pepper Drive will be attending the California Distinguished Schools presentation. President Burns may need to have someone else attend in his place.

#### J. CLOSED SESSION

President Burns announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator (Govt. Code § 54956.8)**  
*Purpose: Negotiations*  
*Agency Negotiator: Minnie Malin, Assistant Superintendent, Human Resources*  
*Employee Organizations: Santee Teachers Association*  
*Classified School Employees Association*
2. **Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)**
3. **Public Employee Performance Evaluation**  
*Superintendent*

The Board entered closed session at 9:15 p.m.

#### J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 1040 p.m. No action was reported.

#### K. ADJOURNMENT

The June 1, 2010 regular meeting adjourned at 10:40 p.m.

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Allen Carlisle, Clerk

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Dr. Patrick Shaw, Secretary

SANTÉE SCHOOL DISTRICT  
SPECIAL MEETING OF THE BOARD OF EDUCATION

Douglas E. Giles Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**MINUTES**  
May 27, 2010

**A. CALL TO ORDER**

The meeting was called to order at 6:00 p.m. by Vice President Ryan.

Members present:

Barbara Ryan, Vice President  
Allen Carlisle, Clerk  
Dan Bartholomew, Member

**B. PUBLIC COMMUNICATION**

There were no comments from the public.

**C. CLOSED SESSION**

**1. Consideration of Student Matters (Ed. Code S48918) Students #12-09, #13-09, #14-09, and #15-09**

The Board entered Closed Session at 6:00 p.m. for student discipline hearings for students #12-09, #13-09, #14-09, and #15-09. Oral and documentary evidence were received. Vice President Ryan announced that the Board members would deliberate and all other persons were asked to leave the room.

**D. RECONVENE TO OPEN SESSION**

The Board reconvened to open session at 9:25 p.m.

**1. Action on Student Hearings**

It was motioned by Member Bartholomew to expel student #14-09 from the Santee School District from May 27, 2010 to June 24, 2010 for violation of California Education Code Section 48900 (c) Possessed, used, sold, furnished or been under the influence of alcohol, intoxicant, or controlled substance as defined in the Health & Safety Code.

This action is based on the following Findings of Fact in accordance with California Education Code §48900.2. The specific Findings of Fact are:

- *Education Code Section 48915(b)(2) Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others. The facts that support this conclusion are: Student #14-09 was in possession of the illegal substance marijuana on a school campus.*

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- The student shall remain at current school, where administratively transferred after this incident.
- The student will maintain 2.0 GPA for academic, effort, and citizenship performance.
- The student will receive no new suspensions.
- The student will attend school regularly with no unexcused absences or tardies.
- The student will complete a counseling program by June 24, 2010, for decision-making and peer pressure and drug and alcohol abuse prevention/treatment.
- The student shall not participate in end-of-year special eighth grade activities.
- The student may participate in promotion ceremonies if requirements of this plan are met and if is academically eligible.
- The student shall remain free of illegal substances and participate in a drug testing program.
- Complete all elements of this Rehabilitation Plan by June 24, 2010 and present documentation to verify completion.

The parent must meet with the Coordinator of Student Behavior by June 4, 2010, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action. Upon satisfactory completion of all activities in this Rehabilitation Plan, the student record will be expunged of this expulsion order.

**Motion: Bartholomew**

**Second: Carlisle**

**Vote: 3-0**

No action was taken for students #12-09, #13-09, and #15-09. A second hearing date will be scheduled for these students.

**E. ADJOURNMENT**

The May 27, 2010 special meeting adjourned 9:33 p.m.

SANTEE SCHOOL DISTRICT  
SPECIAL MEETING OF THE BOARD OF EDUCATION

Douglas E. Giles Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**MINUTES**  
June 1, 2010

**A. CALL TO ORDER**

The meeting was called to order at 6:00 p.m. by Vice President Ryan.

Members present:

Barbara Ryan, Vice President  
Allen Carlisle, Clerk  
Dan Bartholomew, Member

**B. PUBLIC COMMUNICATION**

There were no comments from the public.

**C. CLOSED SESSION**

**1. Consideration of Student Matters (Ed. Code S48918) Students #12-09, #13-09, and #15-09**

The Board entered Closed Session at 6:00 p.m. for student discipline hearings for students #12-09, #13-09, and #15-09. Oral and documentary evidence were received. Vice President Ryan announced that the Board members would deliberate in closed session and report action in open session.

**D. RECONVENE TO OPEN SESSION**

The Board reconvened to open session to report action at 10:45 p.m.

**1. Action on Student Hearings**

it was motioned by Member Bartholomew to expel student #12-09 from the Santee School District from May 27, 2010 to June 24, 2010 for violations of California Education Code Sections 48900 (c) Possessed, used, sold, furnished or been under the influence of alcohol, intoxicant, or controlled substance as defined in the Health & Safety Code, 48900 (k) Disrupted school activities

This action is based on the following Findings of Fact in accordance with California Education Code §48900.2. The specific Findings of Fact are:

- *Education Code Section 48915(b)(2) Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others. The facts that support this conclusion are: Student #12-09 was in possession of the illegal substance marijuana on a school campus.*

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- The student shall remain at the Santee Success Program where was administratively transferred after this incident.
- The student will maintain 2.0 GPA for academic, effort, and citizenship performance.
- The student will receive no new suspensions.
- The student will attend school regularly with no unexcused absences or tardies.
- The student will complete a counseling program by June 24, 2010, for decision-making and peer pressure, and drug and alcohol abuse prevention/treatment. If the student does not attend counseling regularly, parent shall immediately notify the school administration.
- The student shall not participate in end-of-year special eighth grade activities.
- The student may participate in promotion ceremonies if requirements of this plan are met.
- The student shall remain free of illegal substances and participate in a drug testing program.
- The student shall check in at the school office each morning before school for a backpack search.
- The student shall complete all elements of this Rehabilitation Plan by June 24, 2010 and present documentation to verify completion.

The parent must meet with the Coordinator of Student Behavior by June 4, 2010, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action. Upon satisfactory completion of all activities in this Rehabilitation Plan, the student record will be expunged of this expulsion order.

**Motion: Bartholomew**

**Second: Carlisle**

**Vote: 3-0**

It was motioned by Member Carlisle to expel student #13-09 from the Santee School District from May 27, 2010 to June 24, 2010 for violations of California Education Code Sections 48900 (c) Possessed, used, sold, furnished or been under the influence of alcohol, intoxicant, or controlled substance as defined in the Health & Safety Code, 48900 (k) Disrupted school activities

This action is based on the following Findings of Fact in accordance with California Education Code §48900.2. The specific Findings of Fact are:

- *Education Code Section 48915(b)(2) Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others. The facts that support this conclusion are: Student #13-09 was in possession of the illegal substance marijuana on a school campus.*

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- The student shall remain at the school where administratively transferred after this incident.
- The student will maintain 2.0 GPA for academic, effort, and citizenship performance.
- The student will receive no new suspensions.
- The student will attend school regularly with no unexcused absences or tardies.
- The student will complete a counseling program by June 24, 2010, for decision-making and peer pressure, and drug and alcohol abuse prevention/treatment. If the student does not attend counseling regularly, parent shall immediately notify the school administration.
- The student shall not participate in end-of-year special eighth grade activities.
- The student may participate in promotion ceremonies if requirements of this plan are met.
- The student shall remain free of illegal substances and participate in a drug testing program.
- The student shall report to the office each morning before school for a backpack check.
- The student shall complete all elements of this Rehabilitation Plan by June 24, 2010 and present documentation to verify completion.

The parent must meet with the Coordinator of Student Behavior by June 4, 2010, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action. Upon satisfactory completion of all activities in this Rehabilitation Plan, the student record will be expunged of this expulsion order.

**Motion: Carlisle**

**Second: Bartholomew**

**Vote: 3-0**

It was motioned by Member Bartholomew to expel student #15-09 from the Santee School District from May 27, 2010 to June 24, 2010 for violations of California Education Code Sections 48900 (c) Possessed, used, sold, furnished or been under the influence of alcohol, intoxicant, or controlled substance as defined in the Health & Safety Code, 48900 (k) Disrupted school activities

This action is based on the following Findings of Fact in accordance with California Education Code §48900.2. The specific Findings of Fact are:

- *Education Code Section 48915(b)(2) Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others. The facts that support this conclusion are: Student #15-09 was in possession of the illegal substance marijuana on a school campus.*

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- The student shall remain at the school where administratively transferred after this incident.
- The student will maintain 2.0 GPA for academic, effort, and citizenship performance.
- The student will receive no new suspensions.
- The student will attend school regularly with no unexcused absences or tardies.
- The student will complete a counseling program by June 24, 2010, for decision-making and peer pressure, and drug and alcohol abuse prevention/treatment. If the student does not attend counseling regularly, parent shall immediately notify the school administration.
- The student shall not participate in end-of-year special eighth grade activities.
- The student may participate in promotion ceremonies if requirements of this plan are met.
- The student shall remain free of illegal substances and participate in a drug testing program.
- The student shall report to the office before school each morning for a backpack check.
- The student shall complete all elements of this Rehabilitation Plan by June 24, 2010 and present documentation to verify completion.

The parent must meet with the Coordinator of Student Behavior by June 4, 2010, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action. Upon satisfactory completion of all activities in this Rehabilitation Plan, the student record will be expunged of this expulsion order.

**Motion: Bartholomew**

**Second: Carlisle**

**Vote: 3-0**

#### E. ADJOURNMENT

The June 1, 2010 special meeting adjourned 10:50 p.m.

Consent Item E.1.2.

Approval to Cancel July 6, 2010 Regularly  
Scheduled Meeting of the Board of Education

Prepared by Dr. Patrick Shaw  
June 15, 2010

**BACKGROUND:**

The regular meetings of the Board of Education are scheduled for the first and third Tuesdays of each month. Because the regular meeting date of July 6 falls during a time when many parents and staff may be traveling away from home, it is recommended that the Board cancel the meeting.

Administration does not believe cancellation of the meeting will have a negative impact on district operations and any routine business of the District can be brought to the Board at meetings directly preceding or following the July 6<sup>th</sup> meeting. Rescheduling of the meeting will be unnecessary. The cancellation of this meeting would be properly noticed at the standard locations and on the District web site.

Administration will notify the Board President for consideration if the need arises to schedule a special meeting.

**RECOMMENDATION:**

Administration recommends cancellation of the July 6, 2010 Board of Education meeting. It is determined at this time that it will be unnecessary to reschedule the meeting.

**FISCAL IMPACT:**

None

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_ Agenda Item E.1.2.

Consent Item E.2.1. Approval/Ratification of Travel Requests  
Prepared by Karl Christensen  
June 15, 2010

**BACKGROUND:**

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted to the Board of Education for approval **prior** to the travel date.

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

- Establish a staff development program as the cornerstone of effective instructional programs and employee performance.

**FISCAL IMPACT:**

The estimated travel expenses are \$2,144 as disclosed on the following page.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.1.
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## Board Travel Report - June 15, 2010

Travel Dates	Attendees	Site or Dept	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Overnight, Out-of-State, Air Travel
Thurs-Fri, 07/29/10 - 07/30/10	Susan Walters	CFH	Fourth Grade Writing	San Diego	\$0	\$250	Student Teacher	This workshop will focus on fourth grade, standards-based writing instructional strategies.
Mon-Tues, 08/02/10 - 08/03/10	Susan Orsinelli	CFH	Kindergarten Writing	San Diego	\$0	\$250	Student Teacher	This workshop will provide instructional strategies for teaching standards-based Kindergarten writing.
Tues-Thurs, 06/29/10 - 07/01/10	Maggie Duffy	CFH	Choice Literacy Workshop	Tacoma	\$0	\$299	Title I	This workshop will provide ways to implement and training to develop the Daily 5 independent work system and CAFE assessment system that helps elementary students understand and master different strategies for successful reading.
Tues-Thurs, 07/13/10 - 07/15/10	Heather Glanz Merry Board	RS RS	Microsoft Teacher Leader 3-day Workshop	Irvine	\$0 \$0	\$320 \$320	EIA EIA	This workshop will focus on instructional strategies for leadership in technology.
Thursday, 07/22/10	Dr. Patrick Shaw Karl Christensen Faith Mitchell	Supt Business Business	School Finance and Management Conference	Ontario	\$0 \$0 \$0	\$235 \$235 \$235	Superintendent's Office Business Services Business Services	This conference will provide school finance information and guidance on updated per-pupil revenue amounts, planning factors for the out years, categorical program flexibility, and options for cash flow management.

Consent Item E.2.2. Approval/Ratification of Expenditure Warrants  
 Prepared by Karl Christensen  
 June 15, 2010

**BACKGROUND:**

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of May 2010:

<b><u>Fund #/Name</u></b>	<b><u>Warrant #'s</u></b>	<b><u>Amount</u></b>
03/06 General	12-771204 TO 12-781927	\$354,456.29
09 00	N/A	\$0.00
12 06	12-773592 TO 12-776180	\$7,588.54
13 00	12-771226 TO 12-778065	\$46,066.35
14 00	N/A	\$0.00
21 09	N/A	\$0.00
21 39	12-771244 TO 12-781928	\$193,714.76
25 18	12-771249 TO 12-773596	\$11,495.06
25 38	N/A	\$0.00
30 00	12-774963 TO 12-781929	\$8,510.22
		<b>\$621,831.22</b>

Student Body Warrants issued for the period of May 2010:

<b>\$3,670.20</b>
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Payroll Warrant #'s beginning 10-870693 through 10-870756 and 10-114436 through 10-115278 and 10-865542:

<b><u>Fund #/Name</u></b>	<b><u>Amount</u></b>
03 00	\$2,685,752.51
06 00	\$1,079,930.10
12 06	\$22,322.05
13 00	\$72,542.62
25-18	\$0.00
63 00	\$145,737.63
<b>\$4,006,284.91</b>	

**RECOMMENDATION:**

Administration recommends that the Board approve the expenditure warrants for the month of May as presented.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

**FISCAL IMPACT:**

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$4,631,786.33 and is disclosed above.

**STUDENT ACHIEVEMENT IMPACT:**

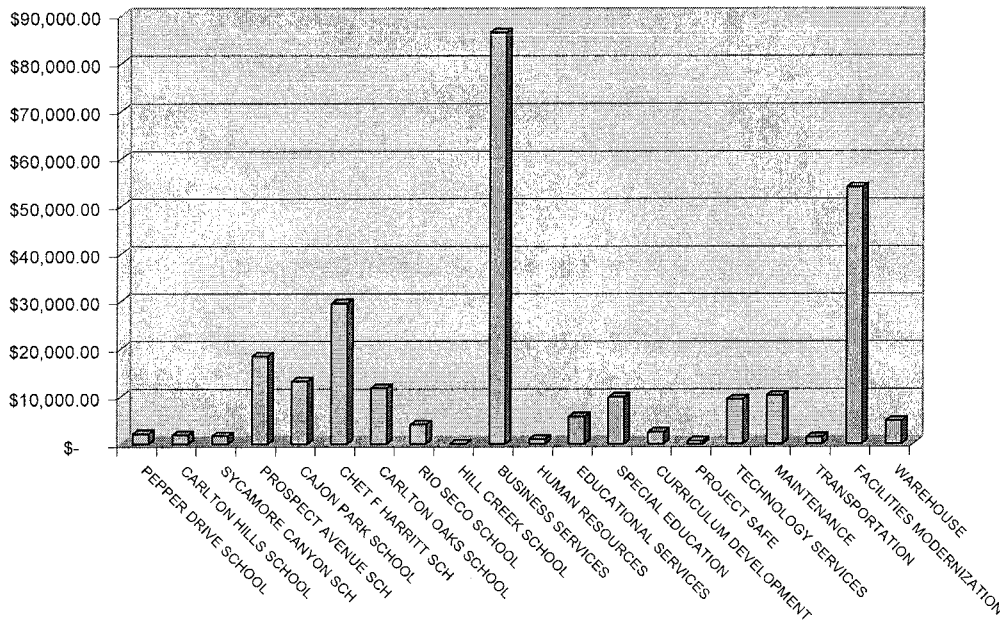
This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.2.
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**BACKGROUND:**

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification.

**PURCHASE ORDER REPORT  
 MAY 2010**



*The Business Services purchase orders include payments for professional legal services rendered for SWAP and Solar matters.  
 The Facilities Modernization purchase orders include payments for professional architectural services for the Hill Creek Solar Project and DSA plan check fees for CFH, HC, and PD.*

**RECOMMENDATION:**

Administration recommends approval of purchase orders #091591 through #091719 issued May 1, 2010 through May 31, 2010.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

**FISCAL IMPACT:**

The fiscal impact of \$268,174.64 is disclosed on the following pages.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.3.
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**LOCATION LIST 2009-10**

01	Santee School
02	Pepper Drive School
03	Carlton Hills School
04	Sycamore Canyon School
05	Prospect Avenue School
06	Cajon Park School
07	Chet F. Harritt School
08	Carlton Oaks School
09	Rio Seco School
10	Hill Creek School
11	Cajon Park Annex
12	Prospect Avenue Annex
26	Cajon Park Junior High
60	Board of Education
62	Superintendent
64	Business Services
65	Personnel
66	Educational Services
67	Special Education, Centralized
68	Special Projects, Centralized
69	Professional Development
70	Student Support Services
71	Library Media Services
72	Project SAFE
73	Technology
74	Operations
75	Maintenance

76	Transportation
78	Warehouse
90	Central Kitchen
92	Publications
97	District Wide
100	Summer School
108	Carlton Oaks Summer School
110	Hill Creek Summer School

Fund Numbers

03 00	General - Unrestricted
06 00	General - Restricted
12 06	Child Development Fund
13 00	Cafeteria Fund
14 00	Deferred Maintenance Fund
17 42	Special Reserve - Other Than Cap/Out
21 09	Other Building Fund
21 10	Building Fund
25 18	Capital Facilities Account Fund
25 24	Capital Projects Fund
25 38	Capital Facilities Redevelopment
30 00	State School Building Fund (Modernization) and Lease/Purchase
40 00	Special Reserve Fund - Capital Projects
53 26	Tax Override Fund - SSBF
67 30	Deductible Ins Loss Fund

M = Monthly Blanket  
A = Annual Blanket  
L = Lottery

**PURCHASE ORDER EXCEEDED BY 10%  
FOR THE MONTH OF MAY 2010**

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
091080	1/8/2010	03-00	TOBY'S CANDLE COMPANY - RIO SECO FIELD TRIP	009	NUMBER OF ATTENDEES INCREASED OVER 10%	\$230.00 \$70.00 NEW TOTAL \$300.00
091382	3/16/2010	21-08	SWRCB FEES	010	ESTIMATE WAS TOO LOW OVER 10%	\$346.00 + \$87.00 NEW TOTAL \$433.00
091652	5/14/2010	03-00	WILLIAM V. MACGILL & COMPANY	008	HEALTH OFFICE SUP'S PRICE INCR. OVER 10%	\$51.15 + \$5.39 NEW TOTAL \$56.54
091662	5/17/2010	03-00	NATURAL HISTORY MUSEUM - CARLTON HILLS FIELD TRIP	003	NUMBER OF ATTENDEES INCREASED OVER 10%	\$252.00 + \$39.00 NEW TOTAL \$291.00

PURCHASE ORDER LISTING - MAY 2010  
BY SITE

091636	5/11/2010	3	PROMOTE MARKETING CONCEPTS INC	STUDENT INCENTIVES	\$	261.25	002	PEPPER DRIVE SCHOOL
091645	5/12/2010	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	235.99	002	PEPPER DRIVE SCHOOL
091677	5/19/2010	3	TROXELL COMMUNICATIONS INC	TECH EQUIP REPL PARTS	\$	1,592.39	002	PEPPER DRIVE SCHOOL
					<b>TOTAL</b>	<b>\$ 2,089.63</b>		<b>PEPPER DRIVE SCHOOL</b>
091616	5/6/2010	3	ROBERT JOHN PRODUCTIONS	JH DANCE/ENTERTAINMENT SVCS	\$	390.00	003	CARLTON HILLS SCHOOL
091628	5/10/2010	3	SUNDANCE STAGE LINES	BUS TRANSPORTATION	\$	1,090.00	003	CARLTON HILLS SCHOOL
091654	5/14/2010	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	168.56	003	CARLTON HILLS SCHOOL
091662	5/17/2010	3	NATURAL HISTORY MUSEUM	ADMISSIONS	\$	252.00	003	CARLTON HILLS SCHOOL
					<b>TOTAL</b>	<b>\$ 1,900.56</b>		<b>CARLTON HILLS SCHOOL</b>
091594	5/4/2010	3	COSTCO	COURTYARD EQUIPMENT	\$	1,008.70	004	SYCAMORE CANYON SCH
091621	5/7/2010	3	USS MIDWAY MUSEUM	ADMISSIONS	\$	434.00	004	SYCAMORE CANYON SCH
091640	5/11/2010	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	211.04	004	SYCAMORE CANYON SCH
091691	5/20/2010	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	20.92	004	SYCAMORE CANYON SCH
					<b>TOTAL</b>	<b>\$ 1,674.66</b>		<b>SYCAMORE CANYON SCH</b>
091593	5/3/2010	3	LEGOLAND CALIFORNIA	ADMISSIONS	\$	1,205.00	005	PROSPECT AVENUE SCH
091638	5/11/2010	6	STUDENT SUPPLY	STUDENT INCENTIVES	\$	54.59	005	PROSPECT AVENUE SCH
091639	5/11/2010	6	TROXELL COMMUNICATIONS INC	EQUIP PARTS/REPAIRS	\$	310.71	005	PROSPECT AVENUE SCH
091649	5/14/2010	3	SCHOLASTIC TEACHING RESOURCES	CLASSROOM MATERIALS	\$	219.31	005	PROSPECT AVENUE SCH
091650	5/14/2010	3	6 DEMCO INC	LIBRARY SUPPLIES	\$	72.04	005	PROSPECT AVENUE SCH
091660	5/17/2010	3	SANTANA BASKETBALL	BOYS BASKETBALL FEES - PA	\$	75.00	005	PROSPECT AVENUE SCH
091689	5/20/2010	6	CDW GOVERNMENT INC	COMPUTERS	\$	10,592.44	005	PROSPECT AVENUE SCH
091690	5/20/2010	6	DELL MARKETING L.P.	COMPUTERS	\$	5,849.97	005	PROSPECT AVENUE SCH
					<b>TOTAL</b>	<b>\$ 18,379.06</b>		<b>PROSPECT AVENUE SCH</b>
091598	5/5/2010	3	SKEDADDLE FUNDRAISERS	6TH GRADE CAMP FUNDRAISER-CP	\$	7,488.00	006	CAJON PARK SCHOOL
091653	5/14/2010	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	176.29	006	CAJON PARK SCHOOL
091671	5/18/2010	3	HERITAGE TOURS OF SAN DIEGO	ADMISSIONS	\$	250.00	006	CAJON PARK SCHOOL
091693	5/21/2010	3	BIRCH AQUARIUM AT SCRIPPS	ADMISSIONS	\$	490.00	006	CAJON PARK SCHOOL
091712	5/27/2010	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	251.76	006	CAJON PARK SCHOOL
091714	5/27/2010	3	SCHOLASTIC BOOK FAIRS - 10	BOOK FAIR FUNDRAISING	\$	4,482.71	006	CAJON PARK SCHOOL
					<b>TOTAL</b>	<b>\$ 13,138.76</b>		<b>CAJON PARK SCHOOL</b>
091664	5/18/2010	6	DELL MARKETING L.P.	LAPTOPS	\$	6,423.93	007	CHET F HARRITT SCH
091665	5/18/2010	6	DELL MARKETING L.P.	LAPTOPS & SECURITY CART	\$	8,216.31	007	CHET F HARRITT SCH
091666	5/18/2010	6	DELL MARKETING L.P.	COMPUTERS	\$	691.76	007	CHET F HARRITT SCH
091667	5/18/2010	6	CDW GOVERNMENT INC	COMPUTER / SOFTWARE / LICENSES	\$	3,107.80	007	CHET F HARRITT SCH
091668	5/18/2010	6	TROXELL COMMUNICATIONS INC	DOCUMENT CAMERA/PROCESSOR	\$	1,203.86	007	CHET F HARRITT SCH
091669	5/18/2010	6	LOGICAL CHOICE TECHNOLOGIES	TECHNOLOGY EQUIPMENT	\$	7,906.74	007	CHET F HARRITT SCH
091682	5/19/2010	3	YELLOW BOOK ROAD	CLASSROOM MATERIALS	\$	125.00	007	CHET F HARRITT SCH
091683	5/19/2010	3	LEGOLAND CALIFORNIA	ADMISSIONS	\$	1,373.00	007	CHET F HARRITT SCH
091684	5/19/2010	3	SEA WORLD OF CALIFORNIA	ADMISSIONS	\$	373.75	007	CHET F HARRITT SCH
091711	5/26/2010	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	103.20	007	CHET F HARRITT SCH
					<b>TOTAL</b>	<b>\$ 29,525.35</b>		<b>CHET F HARRITT SCH</b>



091597	5/5/2010	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	567.02	008	CARLTON OAKS SCHOOL
091631	5/11/2010	3	MARITIME MUSEUM ASSOCIATION	ADMISSIONS	\$	3,509.50	008	CARLTON OAKS SCHOOL
091652	5/14/2010	3	WILLIAM V MACGILL & COMPANY	HEALTH OFFICE SUPPLIES	\$	51.15	008	CARLTON OAKS SCHOOL
091675	5/19/2010	3	SUPER DUPER SCHOOL COMPANY	CLASSROOM MATERIALS	\$	152.71	008	CARLTON OAKS SCHOOL
091676	5/19/2010	3	EVAN MOOR ED PUBLISHERS	CLASSROOM MATERIALS	\$	48.48	008	CARLTON OAKS SCHOOL
091678	5/19/2010	3	TROXELL COMMUNICATIONS INC	TECHNOLOGY EQUIPMENT	\$	3,586.58	008	CARLTON OAKS SCHOOL
091692	5/21/2010	3	CUSTOM LOGOS	STUDENT INCENTIVE BUMPER STKRS	\$	757.99	008	CARLTON OAKS SCHOOL
091694	5/21/2010	3	CDW GOVERNMENT INC	SOFTWARE LICENSES	\$	45.90	008	CARLTON OAKS SCHOOL
091695	5/21/2010	3	TROXELL COMMUNICATIONS INC	TECH REPL PARTS	\$	581.32	008	CARLTON OAKS SCHOOL
091696	5/21/2010	3	DELL MARKETING L.P.	LAPTOP	\$	917.70	008	CARLTON OAKS SCHOOL
091698	5/24/2010	3	CDW GOVERNMENT INC	COMPUTER HUBS	\$	122.67	008	CARLTON OAKS SCHOOL
091699	5/24/2010	3	HERITAGE TOURS OF SAN DIEGO	ADMISSIONS	\$	858.00	008	CARLTON OAKS SCHOOL
091701	5/25/2010	3	J E ALLTON LLC	HEALTH OFFICE SUPPLIES	\$	476.26	008	CARLTON OAKS SCHOOL
				<b>TOTAL</b>	<b>\$</b>	<b>11,675.28</b>		<b>CARLTON OAKS SCHOOL</b>
091596	5/5/2010	3	ZOOLOGICAL SOCIETY OF	ADMISSIONS	\$	440.00	009	RIO SECO SCHOOL
091641	5/11/2010	3	EAST COUNTY FAMILY YMCA	ADMISSIONS	\$	710.00	009	RIO SECO SCHOOL
091673	5/19/2010	3	EAST COUNTY FAMILY YMCA	ADMISSIONS	\$	492.00	009	RIO SECO SCHOOL
091674	5/19/2010	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	241.99	009	RIO SECO SCHOOL
091707	5/26/2010	3	SCHOLASTIC INC	CLASSROOM MATERIALS	\$	514.34	009	RIO SECO SCHOOL
091713	5/27/2010	3	LEGOLAND CALIFORNIA	ADMISSIONS	\$	1,664.00	009	RIO SECO SCHOOL
				<b>TOTAL</b>	<b>\$</b>	<b>4,062.33</b>		<b>RIO SECO SCHOOL</b>
091629	5/10/2010	3	DEMCO INC	SHIPPING-CLASSROOM SUPPLIES	\$	13.45	010	HILL CREEK SCHOOL
				<b>TOTAL</b>	<b>\$</b>	<b>13.45</b>		<b>HILL CREEK SCHOOL</b>
091599	5/5/2010	25	18 DOLINKA GROUP	DISCLOSURE RPT FOR GO BONDS	\$	1,460.06	064	BUSINESS SERVICES
091600	5/5/2010	3	SANTEE SCHOOL DISTRICT	P & L RETENTION	\$	2,678.93	064	BUSINESS SERVICES
091601	5/5/2010	3	KEENAN & ASSOCIATES	QTRLY CLAIMS ADMIN FEES	\$	4,083.21	064	BUSINESS SERVICES
091602	5/5/2010	3	MARKS GOLIA & FINCH, LLP	LEGAL SVC FEES - SWAP	\$	65,615.65	064	BUSINESS SERVICES
091603	5/5/2010	25	18 MARKS GOLIA & FINCH, LLP	LEGAL SVCS - SOLAR	\$	2,385.00	064	BUSINESS SERVICES
091614	5/6/2010	25	18 CAPITOL PUBLIC FINANCE GROUP	SFNA REPORT FEES	\$	7,500.00	064	BUSINESS SERVICES
091630	5/11/2010	3	6 OFFICEMAX CONTRACT INC	OFFICE SUPPLIES - ALL SITES	\$	2,695.93	064	BUSINESS SERVICES
				<b>TOTAL</b>	<b>\$</b>	<b>86,418.78</b>		<b>BUSINESS SERVICES</b>
091663	5/18/2010	3	DELL MARKETING L.P.	LAPTOP	\$	917.70	065	HUMAN RESOURCES
091697	5/21/2010	3	SAN DIEGO RIMS CHAPTER	REGISTRATION FEES	\$	50.00	065	HUMAN RESOURCES
				<b>TOTAL</b>	<b>\$</b>	<b>967.70</b>		<b>HUMAN RESOURCES</b>
091627	5/10/2010	6	IMPERIAL VALLEY ROP	REGISTRATION FEES	\$	150.00	066	EDUCATIONAL SERVICES
091681	5/19/2010	6	ESGI	SOFTWARE LICENSES	\$	4,125.00	066	EDUCATIONAL SERVICES
091702	5/25/2010	6	TOVAR, JENNY	MILEAGE REIMB. REQ'D FOR GRANT	\$	260.73	066	EDUCATIONAL SERVICES
091703	5/25/2010	6	ALVAREZ, BENJAMIN	MILEAGE REIMB. REQ'D FOR GRANT	\$	85.54	066	EDUCATIONAL SERVICES
091704	5/25/2010	6	VILLA, SUJEY	MILEAGE REIMB. REQ'D FOR GRANT	\$	85.54	066	EDUCATIONAL SERVICES
091604	5/6/2010	12	6 STEPHEN BIRCH AQUARIUM MUSEUM	ADMISSIONS	\$	168.00	069	EDUCATIONAL SERVICES
091624	5/10/2010	12	6 DISCOVERY TOYS	CLASSROOM MATERIALS	\$	306.48	069	EDUCATIONAL SERVICES
091670	5/18/2010	12	6 BIRCH AQUARIUM AT SCRIPPS	ADMISSIONS	\$	336.00	069	EDUCATIONAL SERVICES
091685	5/20/2010	6	NADA SAWAYA	CONSULTANT SERVICES	\$	246.25	069	EDUCATIONAL SERVICES
				<b>TOTAL</b>	<b>\$</b>	<b>5,763.54</b>		<b>EDUCATIONAL SERVICES</b>

091623	5/10/2010	6	RIVERSIDE PUBLISHING	CLASSROOM MATERIALS	\$	315.88	067	SPECIAL EDUCATION
091626	5/10/2010	6	BRIDGES EDUCATIONAL CORP.	CONSULTING SERVICES	\$	360.47	067	SPECIAL EDUCATION
091686	5/20/2010	6	DEAF COMMUNITY SERVICES OF	CONSULTING SERVICES	\$	150.00	067	SPECIAL EDUCATION
091688	5/20/2010	6	DEVEREUX CLEO WALLACE	NPS ANNUAL 09/10	\$	9,000.00	067	SPECIAL EDUCATION
					<b>TOTAL</b>	<b>\$ 9,826.35</b>		<b>SPECIAL EDUCATION</b>
091605	5/6/2010	3	PARADIGM HEALTHCARE SVCS, LLC	MEDI-CAL SERVICES	\$	2,137.50	070	CURRICULUM DEVELOPMENT
091625	5/10/2010	6	SAN DIEGO YOUTH & COMMUNITY	CONSULTING SERVICES	\$	245.00	070	CURRICULUM DEVELOPMENT
091706	5/25/2010	6	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$	100.00	070	CURRICULUM DEVELOPMENT
					<b>TOTAL</b>	<b>\$ 2,482.50</b>		<b>CURRICULUM DEVELOPMENT</b>
091637	5/11/2010	6	PRIDE ACADEMY PTA	T-SHIRTS FOR ASES PROGRAM	\$	270.00	072	PROJECT SAFE
091672	5/19/2010	6	NOBLE CARVER II	GUITAR LESSONS - ASES	\$	300.00	072	PROJECT SAFE
					<b>TOTAL</b>	<b>\$ 570.00</b>		<b>PROJECT SAFE</b>
091609	5/6/2010	3	DELL MARKETING L.P.	PRINTER SUPPLIES	\$	127.42	073	TECHNOLOGY SERVICES
091610	5/6/2010	6	DELL MARKETING L.P.	LAPTOP - CH	\$	6,241.55	073	TECHNOLOGY SERVICES
091611	5/6/2010	6	CDW GOVERNMENT INC	SOFTWARE LICENSES - CH	\$	321.30	073	TECHNOLOGY SERVICES
091612	5/6/2010	3	6 TECH4LEARNING	SOFTWARE LICENSES	\$	2,560.00	073	TECHNOLOGY SERVICES
091687	5/20/2010	3	DELL MARKETING L.P.	TONER/INK FOR PRINTER	\$	123.38	073	TECHNOLOGY SERVICES
091709	5/26/2010	3	BAKER PRINTING	OUTSOURCE PRINTING NEEDS	\$	8.70	073	TECHNOLOGY SERVICES
					<b>TOTAL</b>	<b>\$ 9,382.35</b>		<b>TECHNOLOGY SERVICES</b>
091591	5/3/2010	6	J A SEXAUER INC	PLUMBING SUPPLIES - STOCK	\$	1,428.17	075	MAINTENANCE
091606	5/6/2010	6	TEAL PIPE & SUPPLY INC	PLUMBING MATERIALS - PD	\$	377.81	075	MAINTENANCE
091607	5/6/2010	6	TEAL PIPE & SUPPLY INC	PLUMBING MATERIALS - PD	\$	409.19	075	MAINTENANCE
091608	5/6/2010	6	TEAL PIPE & SUPPLY INC	PLUMBING MATERIALS - PD	\$	410.43	075	MAINTENANCE
091613	5/6/2010	6	TEAL PIPE & SUPPLY INC	PLUMBING REPAIRS-PA PRE-SCHOOL	\$	258.50	075	MAINTENANCE
091619	5/7/2010	3	WHOLESALE JOE THE VACUUM KING	EQUIPMENT REPAIRS/PARTS	\$	54.38	075	MAINTENANCE
091620	5/7/2010	6	AREA-WEST FENCE COMPANY	FENCE & GATES AT RIO SECO	\$	5,425.00	075	MAINTENANCE
091708	5/26/2010	6	BEE BEST BEE REMOVAL, INC.	BEE REMOVAL AT CFH	\$	1,800.00	075	MAINTENANCE
					<b>TOTAL</b>	<b>\$ 10,163.48</b>		<b>MAINTENANCE</b>
091595	5/5/2010	6	INTERSTATE BATTERY OF	BUS REPAIRS & MAINTENANCE	\$	238.26	076	TRANSPORTATION
091632	5/11/2010	6	ROGER DANIELS'S ALIGN & BRAKE	BUS REPAIRS & MAINTENANCE	\$	56.88	076	TRANSPORTATION
091633	5/11/2010	6	EW TRUCK & EQUIPMENT CO INC	VEHICLE REPAIRS & MAINTENANCE	\$	770.96	076	TRANSPORTATION
091634	5/11/2010	6	DREW FORD	BUS REPAIRS & MAINTENANCE	\$	42.57	076	TRANSPORTATION
091635	5/11/2010	6	KIMBALL MIDWEST	SHOP SUPPLIES	\$	301.47	076	TRANSPORTATION
					<b>TOTAL</b>	<b>\$ 1,410.14</b>		<b>TRANSPORTATION</b>
091592	5/3/2010	21	8 SWRCB FEES	SWPPS FEES - PA	\$	404.00	077	FACILITIES MODERNIZATION
091615	5/6/2010	21	8 COUNTY OF SAN DIEGO	PLAN CHECK FEES - PD	\$	6,000.00	077	FACILITIES MODERNIZATION
091617	5/7/2010	21	8 CALIFORNIA GEOLOGICAL SURVEY	DSA PLAN CHECK FEES-CFH,HC,PD	\$	10,800.00	077	FACILITIES MODERNIZATION
091618	5/7/2010	21	8 ESCONDIDO REPROGRAPHICS	OUTSIDE PRINTING SERVICES	\$	46.98	077	FACILITIES MODERNIZATION
091661	5/17/2010	21	8 LAURA D ROMANO	PROF SVCS-SOLAR LLB AMENDMT-HC	\$	1,200.00	077	FACILITIES MODERNIZATION
091700	5/24/2010	21	8 TRITTIPO ARCHITECTURE PLANNING	SOLAR ARCHITECTURAL SERVICES	\$	35,450.00	077	FACILITIES MODERNIZATION
					<b>TOTAL</b>	<b>\$ 53,900.98</b>		<b>FACILITIES MODERNIZATION</b>
091622	5/10/2010	3	SCHOOL SPECIALTY, INC	STORES SUPPLIES	\$	61.07	078	WAREHOUSE
091642	5/12/2010	3	WESCO DISTRIBUTING INC	STORES SUPPLIES	\$	71.23	078	WAREHOUSE
091643	5/12/2010	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$	74.91	078	WAREHOUSE

091644	5/12/2010	3	SPORT SUPPLY GROUP INC	STORES SUPPLIES	\$ 27.93	078	WAREHOUSE
091646	5/12/2010	3	MISSION JANITORIAL SUPPLIES	STORES SUPPLIES	\$ 251.08	078	WAREHOUSE
091647	5/12/2010	3	PIONEER STATIONERS INC	STORES SUPPLIES	\$ 60.55	078	WAREHOUSE
091648	5/12/2010	3	NEOPOST, INC.	POSTAL UPGRADES SOFTWARE 09/10	\$ 261.00	078	WAREHOUSE
091655	5/14/2010	3	UNITED HEALTH SUPPLIES	STORES SUPPLIES	\$ 350.07	078	WAREHOUSE
091656	5/14/2010	3	MOORE MEDICAL CORP	STORES SUPPLIES	\$ 472.41	078	WAREHOUSE
091657	5/14/2010	3	MAINTEX INC	STORES SUPPLIES	\$ 307.72	078	WAREHOUSE
091658	5/14/2010	3	PADRE JANITORIAL SUPPLY	STORES SUPPLIES	\$ 123.19	078	WAREHOUSE
091659	5/14/2010	3	ELGIN SCHOOL SUPPLY	STORES SUPPLIES	\$ 127.37	078	WAREHOUSE
091679	5/19/2010	3	A-DISCOUNT VACUUM	STORES SUPPLIES	\$ 157.69	078	WAREHOUSE
091680	5/19/2010	3	PADRE JANITORIAL SUPPLY	STORES SUPPLIES	\$ 133.93	078	WAREHOUSE
091705	5/25/2010	3	CAMEO PAPER & JANITORIAL	STORES SUPPLIES	\$ 1,060.31	078	WAREHOUSE
091710	5/26/2010	3	A-DISCOUNT VACUUM	STORES SUPPLIES	\$ 390.41	078	WAREHOUSE
091715	5/28/2010	3	PIONEER STATIONERS INC	STORES SUPPLIES	\$ 134.68	078	WAREHOUSE
091716	5/28/2010	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$ 56.57	078	WAREHOUSE
091717	5/28/2010	3	SCHOOL SPECIALTY, INC	STORES SUPPLIES	\$ 220.81	078	WAREHOUSE
091718	5/28/2010	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$ 133.37	078	WAREHOUSE
091719	5/28/2010	3	SPORT SUPPLY GROUP INC	STORES SUPPLIES	\$ 353.44	078	WAREHOUSE
<b>TOTAL</b>					<b>\$ 4,829.74</b>		<b>WAREHOUSE</b>
					<b>\$ 268,174.64</b>		

Consent Item E.2.4. Approval/Ratification of Revolving Cash Report  
Prepared by Karl Christensen  
June 15, 2010

**BACKGROUND:**

The Revolving Cash Fund of \$15,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

**RECOMMENDATION:**

Administration recommends approval of check #28114 on the \$15,000 Revolving Cash Account.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

**FISCAL IMPACT:**

The fiscal impact is \$48.40 as disclosed on the following report.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.4.
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**SANTEE SCHOOL DISTRICT  
REVOLVING CASH REPORT- \$15,000**

<b>Date</b>	<b>Number</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
05/28/10	28114	BOARD OF EQUALIZATION	BUS OPERATOR DIESEL FUEL TAX	48.40
		<b>Total Checks Written</b>		<b>\$48.40</b>
		<b>Total to be Reimbursed</b>		<b>\$48.40</b>

Consent Item E.2.5 Acceptance of Donations  
 Prepared by Karl Christensen  
 June 15, 2010

**BACKGROUND:**

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Funds for Reading Recognition Medals	\$692.42	Cajon Park PTSA	Cajon Park School
Funds to Support the Art Program	\$130.00	Friends of East County Arts Inc.	Cajon Park School
Funds to Support the Instructional Program and Supplement Classroom Supplies	\$500.00	Kohl's	Carlton Oaks School
	\$1,461.00	Hager Photography	Carlton Oaks School
	\$386.00	Hager Photography	Pride Academy at Prospect Avenue School
	\$390.00	Hager Photography	Rio Seco School
Funds to Support 6 <sup>th</sup> Grade Camp	\$500.00	Prospect Avenue PTA	Pride Academy at Prospect Avenue School
Fundraiser to Support the Instructional Program	\$100.00	Cold Stone Creamery #267	Pride Academy at Prospect Avenue School
Funds to Support the Instructional Program and Supplement Classroom Supplies	\$203.00	Kheri K. Henry	Rio Seco School
Funds for Playground Equipment	\$81.49	Sycamore Canyon PTA	Sycamore Canyon School
Funds for Field Trips	\$1,656.00		
Funds for 6 <sup>th</sup> Grade EduDance Program	\$1,000.00		
<b>TOTAL DONATIONS RECEIVED</b>	<b>\$7,099.91</b>		

**RECOMMENDATION:**

Administration recommends acceptance of the donations listed above for the District.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

**FISCAL IMPACT:**

The donations above are valued at \$7,099.91.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.5.
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Consent Item E.2.6. Approval/Ratification of Annual Agreements for 2010-11  
Prepared by Karl Christensen  
June 15, 2010

**BACKGROUND:**

Attached is a list of annual agreements presented for the Board's information and approval. These agreements are put into place and purchase orders are issued to make ongoing payments to vendors as expenses are incurred throughout the fiscal year. Administration has reviewed each annual agreement and solicited quotes where applicable. Additional quotes were not solicited for those items that are on a continuing lease or lease/purchase because those items were received on a multi-year agreement.

**RECOMMENDATION:**

Administration recommends approval/ratification of the attached listed annual agreements for 2010-11.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

**FISCAL IMPACT:**

The estimated annual cost of each annual agreement is attached and the total of all annual agreements listed is \$2,515,515.85.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.6.
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## Annual and/or Continuous Agreements for 2010-11

Updated June 9, 2010

Vendor	Description	Department	Approximate Cost
ACSA	Membership Dues	Business	\$1,296.49
Air Filter Products	Maintenance & Repairs	M&O	\$6,000.00
American Fence Co.	Temporary Fencing at CFH	M&O	\$600.00
American Messaging	Display Main Duty Pager	M&O	\$100.00
AT&T / Calnet 2 – Access Line	Phone Service - Access Lines	Technology	\$27,778.92
AT&T / Calnet 2 – C60 Acct.	Phone Service - C60	Technology	\$50,000.00
Borderlan (3-Yr Agreement)	Spam Filtering	Technology	\$0.00 Pre-Paid
CDW	Back up Exec. License Renewal	Technology	\$1,513.00
California Electric Supply	Maintenance & Repairs	M&O	\$4,000.00
California School Boards Association	CSBA Membership Dues and Education Legal Alliance Membership Dues	Board	\$11,133.00
California School Boards Association	GAMUT Subscription	Superintendent	\$2,500.00
Canon Copier Maintenance	All Sites	Business	\$31,475.00
Calico Software Systems	Spedforms Web IEP/ Evaluations	Special Ed	\$7,408.92
City of Santee	Crossing Guards	Transportation	\$15,000.00
Coalition for Adequate School Housing (CASH)	CASH Membership Dues	Business	\$450.00
Commercial & Industrial Roofing	Roof Repairs throughout District	M&O	\$10,000.00
Computer Protection Tech. Due 6-1-10	Equipment Maint. Agreement	Technology	\$1,610.00
Core Technology	CTC Bridge Software & Support	Technology	\$594.00
County Schools Svc Fund	Ed-Join	Human Resources	\$765.25
Cox Communications	Cox Data Network	Technology	\$221,677.00
Dell	Certification Testing & Parts	Technology	\$537.00
Edmin.Com	ETS Formative Assessment	Ed Services	\$6,400.00
El Cajon Print & Copy	Duplication	Publications	\$1,500.00
Eric Hall & Associates	Consulting Services	Business	\$18,000.00



Fagen Friedman & Fulfroost	Legal Services	Human Resources	\$25,000.00
Ferguson	Maintenance & Repairs	M&O	\$7,500.00
Follett Software Company	Alliance On-Line Subscription	District Library	\$288.99
Follett Software Company	Alliance On-Line Subscription - All 9 Sites	Ed Services	\$2,377.03
Frontline Placement (Aesop)	Aesop Substitute/Absence Services	Human Resources	\$7,500.00
General Binding Corp.	Laminator Maint. Agreement-HC	Business	\$632.16
Greenbrier Lawn & Tree Experts	Maintenance Of Trees – District	M&O	\$10,000.00
Grossmont Union HS Dist.	Fingerprinting	Human Resources	\$2,500.00
GTC Systems, Inc.	Professional Services – Citrex	Technology	\$7,000.00
Harland (Scantron)	Scanner Maintenance Agreement - Read-Head	Ed Services	\$1,109.00
Helix Water District	Water Service-PD	Business	\$13,000.00
J. A. Sexauer	Maintenance & Repairs	M&O	\$4,000.00
Konica Minolta Business	Maintenance Agreement for VI Program	Special Ed	\$718.00
Konica Minolta Business	Maint. Agreement for Copiers	Publications	\$15,000.00
Konica Minolta Business	Maint. Agreement for Copiers	Publications	\$15,000.00
Konica Minolta Business	Maint. Agreement for Copiers	Publications	\$5,000.00
McAlister Institute	Drug Screening	Special Ed	\$750.00
Neopost	Mailing Machine Rental	Warehouse	\$1,122.00
Neopost Due 5-1-11	Rate Increase upgrades for Weigh Platform and Dynamic Scale	Warehouse	\$261.00
North County Educational Purchasing Consortium (NCEPC)	Annual Dues	Purchasing	\$200.00
Nextel	Cell Phones for On-Site Staff-HC	Business	\$3,000.00
Office Depot / Office Max	District-wide Office Supplies	Business	\$150,000.00
Padre Dam MWD	Water Service (For Entire District Except Pepper Drive	Business	\$307,000.00
Paper Plus	Publication Supplies	Publications	\$500.00
Pearson	Power School	Technology	\$30,393.48
Practi-Cal	Medi-Cal Billing Services	Pupil Services	\$15,000.00

Prairie Schwartz & Heidel	Legal Services	Business	\$3,000.00
Rady Children's Hospital	Health Screenings	Special Ed	\$17,560.00
Regional Communication System	Radio Service Agreement	Transportation	\$15,000.00
Renaissance Learning Software	English in a Flash (All 9 Sites)	Ed Services	\$720.00
San Diego County Office of Education	VPN Billing – Maintenance	Technology	\$812.00
San Diego County School Boards Association	Membership Dues	Board	\$336.71
San Diego City Schools	Fingerprinting Services	Human Resources	\$500.00
San Diego Gas & Electric	District-wide Gas and Electric Services	Business	\$950,000.00
SDMSD Heartbeat	Defibrillator Maintenance	Human Resources	\$450.00
Santee SD Security	District-wide Security Service	Business	\$50,000.00
School Dude – Begins 8-1-2009	IT Direct Service	Technology	\$2,985.00
School Dude – Begins 2-28-10	Work Order database	M&O	\$5,971.50
School Innovations & Advocacy	Mandate Claim Preparation	Business	\$11,000.00
School Messenger / Reliance Communications	Parent Link Information	Technology	\$16,762.15
School Services of California, Inc.	Fiscal and Mandated Cost Claim Services	Business	\$3,720.00
School Web Lockers	Software Agreements for All Sites	Ed Services	\$4,415.00
Schoolwires – Begins 12-28-09	Power Pack - District-wide Software Licenses	Technology	\$13,750.00
SoCo Group	Fuel	Technology	\$2,200.00
SoCo Group	Fuel	M&O	\$30,000.00
SoCo Group	Diesel & Unleaded Fuel	Transportation	\$117,800.00
SoCo Group	Propane for Forklift	Warehouse	\$420.00
Southland Envelope	Envelope Printing	Publications	\$2,500.00
Sparkletts	Drinking Water for Departments located in District Office and ERC	Business	\$800.00
Sparkletts	Drinking Water for Project Safe	Business	\$125.00
Spiral Binding Co. Inc.	Coil Binding Supplies	Publications	\$1,000.00
Sprint	Cell Phone Service for District	Technology	\$53,000.00

Standard Tel Networks	Mitel Telephone System Support	Technology	\$2,000.00
Standard Tel Networks	Xpress Care Renewal	Technology	\$1,800.00
State of California DOJ	Fingerprinting Services	Human Resources	\$3,000.00
Superintendent of Schools	Business Cards	Publications	\$1,200.00
Sycamore Landfill Inc.	Refuse Disposal	M&O	\$5,000.00
Thomas Industrial Water	Water Conditioning Services	Transportation	\$550.00
ThyssenKrupp Elevator \$1,800 per site	Elevator Maintenance Agreements for CH, CP, CO, & RS 2-Story Bldgs	M&O	\$7,200.00
Unifirst - Doing Quote to change Vendors	Uniforms/Towels/Rags	Transportation	\$2,300.00
Unifirst - Doing Quote to change Vendors	Uniforms/Towels/Rags	M&O	\$6,000.00
Unisource	Paper Supplies	Publications	\$30,000.00
US Postal Service	Annual Postage for District	Business	\$25,000.00
Vavrinek, Trine, Day & Co LLP	Audit Services	Business	\$21,500.00
Waste Management	District-wide Refuse Removal	Business	\$50,000.00
Witt Co. for CIT Technology	Maintenance Agreements/Overages - CO	Business	\$4,686.00
Witt Co. for CIT Technology	Maintenance Agreements/Overages - HC	Business	\$2,914.00
Witt Co. for CIT Technology	Maintenance Agreements/Overages - CH	Business	\$2,348.25
<b>Total</b>			<b>\$2,515,515.85</b>

Consent Item E.2.7. Approval of Agreement with SDCOE for Audiovisual Services  
 Prepared by Karl Christensen  
 June 15, 2010

**BACKGROUND:**

Each year the District enters into a contract with the San Diego County Office of Education for audiovisual services. The agreement allows the District to rent video tapes, laser discs, and CD-ROMs from the County’s library. To help districts during these challenging times, the San Diego County Office of Education has frozen the audiovisual services fees at the 2008-09 level. The rates are:

<u>Rate Per Video</u>	<u>Rate Per Laserdisc, CD-ROM Kit</u>	<u>Rate Per Staff Development</u>
\$12.20	\$15.85	\$19.57 – \$26.07

**RECOMMENDATION:**

Administration recommends approval of the agreement for audiovisual services with the San Diego County Office of Education.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

**FISCAL IMPACT:**

This fiscal impact will be on an as needed basis, not to exceed \$1,000 per annum from the General Fund. Rates for rental of audiovisual aides are:

<u>Rate Per Video</u>	<u>Rate Per Laserdisc, CD-ROM Kit</u>	<u>Rate Per Staff Development</u>
\$12.20	\$15.85	\$19.57 – \$26.07

**STUDENT ACHIEVEMENT IMPACT:**

Approval of the Audiovisual Services agreement will provide additional resources for student learning.

Motion:		Second:		Vote:		Agenda Item E.2.7.
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## AGREEMENT FOR PARTIAL AUDIOVISUAL SERVICE

The Santee School District, hereinafter called the District and the San Diego County Superintendent of Schools, hereinafter called the Superintendent, agree as follows:

1. The Superintendent will furnish partial audiovisual services as directed below upon request of the district.

Rental of Videotapes, Laserdisc, CD-ROM, Kits.

### Audiovisual Resources

- a. The loan period for audiovisual resources supplied under this contract is one week. The date of termination of said loan period shall be indicated on each invoice. The standard rate will be charged for each additional week or fraction thereof if materials are held by the District longer than the loan period.
- b. The District agrees to pay for loss or damage to materials sustained while in the possession of the District.

2. The District agrees to pay for service under this agreement according to the following schedules based on the total number of materials requisitioned during the school year:

### Audiovisual Services

<u>Rate Per Video</u>	<u>Rate Per Laserdisc CD-Rom, Kit</u>	<u>Per Staff Development</u>
\$12.20	\$15.85	\$19.57 - \$26.07

3. The amount accrued under this contract will be transferred to the County School Service Fund during the months of December and May.

4. \_\_\_\_\_ is hereby designated as District representative to serve as liaison between the Superintendent and District and shall be responsible for determining matters relative to service under this contract.

5. This agreement is for the 2010-2011 school year.

Approved on \_\_\_\_\_ by the

\_\_\_\_\_ School District

\_\_\_\_\_  
Authorized Signature

Authorized by the San Diego  
County Board of Education on

February 10, 2010

\_\_\_\_\_  
Lora Duzyk, Assistant Superintendent

Consent Item E.2.8. Approval of Outdoor Education Program Agreements with SDCOE

Prepared by Karl Christensen  
June 15, 2010

**BACKGROUND:**

The San Diego County Office of Education submitted agreements for its Outdoor Education Program to the District for approval. Fees for the Outdoor School Program are \$270 for each child in full attendance, which is the same as the 2009-10 fee. The \$285 charged to students includes \$270 paid to the San Diego County Office of Education, and \$15 for transportation costs and student insurance. Fees for the Marine Science Program half-day Floating Lab are \$660 per trip, which is the same as the 2009-10 fee. No District funding is recommended to support these programs.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the 2010-11 Outdoor Education Agreements with the San Diego County Office of Education.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Develop social, emotional and health service programs to foster student character and personal well-being.

**FISCAL IMPACT:**

The cost for the Outdoor School Program is \$285 per student which includes the \$270 fee paid to the San Diego County Office of Education, transportation fees, and \$0.60 per student for student insurance. The costs are paid through student contributions, scholarships, and fundraisers. The cost of the Marine Science Floating Lab is \$660 per trip. The costs are paid through student contributions, GATE funds, and PTA donations. Students needing financial assistance will be assured participation through PTA donations and scholarships.

**STUDENT ACHIEVEMENT IMPACT:**

The Outdoor Education Program provides students with an enriched alternative learning experience

Motion:		Second:		Vote:		Agenda Item E.2.8.
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**AGREEMENT FOR PARTICIPATION AND SERVICES 2010-2011  
OUTDOOR EDUCATION PROGRAM**

THIS AGREEMENT is entered into this 1st day of **July, 2010**, by and between the Superintendent of Schools, Office of Education, San Diego County, hereinafter called the OFFICE and Santee, hereinafter called the SCHOOL/DISTRICT.

WHEREAS, the OFFICE operates for the schools of San Diego County an outdoor education program at designated sites and authorized by the Education Code Section 35335 and following and 8760 and following; and

WHEREAS, the SCHOOL/DISTRICT desires to participate in said program; NOW, THEREFORE, the parties agree as follows:

I Use and Occupancy of Outdoor Education Premises and Facilities

A. The OFFICE agrees to provide:

- (1) Administration and operation of the outdoor education program.
- (2) Outdoor science education and conservation instructional and supervision services for an educational program.
- (3) Sites, buildings, utilities, and maintenance.
- (4) Food and its preparation.
- (5) All staff other than school district employees accompanying students.
- (6) Preparation and distribution of outdoor school schedules designating the site to be attended and the specific dates of attendance.
- (7) Promotion of the outdoor school program.
- (8) Transportation for students while in camp.
- (9) Availability of health and accident insurance of pupils and to notify the SCHOOL/DISTRICT of the pertinent information.

B. The SCHOOL/DISTRICT agrees to:

- (1) Pay to the OFFICE a "district estimated fee" based on the number of SCHOOL/DISTRICT students actual attendance at any time during each encampment.
- (2) In the event that the actual total number of SCHOOL/DISTRICT students attending during the agreement period is less than the minimum guaranteed number of students noted in section III.B., then the SCHOOL/DISTRICT shall pay OFFICE a "district estimated fee" to cover the difference between the guaranteed number and the number in actual attendance. Payments shall be made as noted in section B.(5).
- (3) Pay to the OFFICE, a "pupil fee" for each student in actual attendance at the encampment based on a daily rate calculated by dividing the total scheduled program "pupil fee" by the number of days in the scheduled program.
- (4) For purposes of this agreement:
  - (a) "Pupil fee" means that per pupil amount established by the OFFICE for a school year as the cost of a pupil's food, lodging, and support services, also referred to as "Operational Fee".
  - (b) "District estimated fee" means the minimum fee estimated by the OFFICE for each school year as the cost of the instructional program, also referred to as "Instructional Fee", and is subject to final adjustment at the close of the school year as provided in section I.B.(6) of this agreement.
  - (c) Attendance for any portion of a day shall be counted a full day in camp.
  - (d) No refund of fees shall be made for students sent home for disciplinary reasons.**

- (5) Payments to OFFICE for all fees under this agreement shall be made as follows:
- (a) For San Diego County School Districts and Schools, payment shall be made by way of an auditor's cash transfer initiated by the OFFICE after each student encampment and at year-end if section B.(2) is applicable. OFFICE will provide DISTRICT/SCHOOL appropriate detailed backup for all charges.
  - (b) For private schools and out-of-county schools/districts, OFFICE will invoice the participating schools or districts and payment shall be made to OFFICE within 30 days of invoice.
- (6) If the cost of the instructional program for the school year exceeds payments made by the participating SCHOOL/DISTRICTs as called for under Section I.B.(1) hereof, the excess cost shall be apportioned among the participating districts based on the actual per pupil attendance from each such district.
- (7) Provide transportation for pupils to and from outdoor school.
- (8) Secure necessary funding so no child will be denied the outdoor school experience because of inability to pay.
- (9) Provide approximately one classroom teacher for every 30 pupils to actively participate in the 24-hour per day program under the direction of the site administrator.
- (10) Comply with the outdoor school schedule.
- (11) Require each pupil attending an encampment to have the health and accident insurance referred to in I.A.(9) hereof.
- (12) SCHOOL/DISTRICT agrees, except in a case of active negligence of OFFICE, to indemnify, defend and hold OFFICE and State of California, its officers, agents and employees, harmless from any liability or claim of whatsoever nature arising out of, or resulting from, SCHOOL/DISTRICT's use and occupancy of the premises and facilities and participation in the activities of the Outdoor Education Program under this agreement. Additionally, SCHOOL/DISTRICT shall maintain general liability and property damage insurance in at least the minimum amount of \$1,000,000 to cover all activities under this agreement and provide OFFICE a certificate of insurance naming the OFFICE and State of California as additionally insured under the policy. Coverage under said policies shall not be reduced or canceled without thirty (30) days prior written notice to OFFICE and all required coverage shall be reinstated or replaced prior to expiration/cancellation date and new certificates naming the OFFICE and State of California as additionally insured under the policy shall be issued to OFFICE for the replacement policy or policies.
- (13) Provide all required information on the Application to Participate form for each school which will participate in the OFFICE Outdoor School program. Form shall be completed and submitted OFFICE by the deadline noted on the application form.
- (14) Provide to OFFICE, on timelines indicated, complete and accurate information for each student, teacher and school on all Outdoor School registration and health forms provided by the OFFICE. Forms are available via SDCOE website. Such information includes, but is not limited to; a complete and accurate list of the students and teachers from each school who will attend the Outdoor School Program. The required student information includes, but is not limited to; the student name, gender, ethnicity code, Child Nutrition program eligibility status (free, reduced, or paid), complete and accurate student health forms, information on requirements for special meals, authorizations for medications and prescriptions. Parental and physician signatures are required as noted on the forms. The OFFICE is authorized by the State of California Department of Education to obtain from the SCHOOL/DISTRICT all student information required to participate in the State and Federal child nutrition programs, including, but not limited to; each student's child nutrition eligibility status (Free, Reduced, Paid), ethnicity code, and other appropriate demographic or identifying information.
- (15) Provide services and/or accommodations as specified in the student's IEP or Section 504 plan for all students with special needs participating in Outdoor School programs.



II. Agreement Period and Termination

- A. The term of this agreement shall commence on **July 1, 2010** and will continue through **June 30, 2011**.
- B. This agreement may be terminated at any time upon mutual agreement of the parties involved.

III. Fees and Minimum Guaranteed Participation

- A. The fee schedule is established each year and is adopted by the Board of Education. The applicable adopted fee schedule for fiscal year **2010-2011** is attached and is hereby made a part of this agreement.
- B. The SCHOOL/DISTRICT guarantees payment of the "district estimated fee" to the Office for not less than **525** pupils during the school year. Minimum number of students per school as follows:

School	85% of projected participation	Number of days	Week of encampment
Cajon Park	85	5	1/10/2011
Carlton Hills	43	5	1/10/2011
Carlton Oaks	94	5	6/6/2011
Chet Harriett	49	5	3/21/2011
Hill Creek	77	5	6/6/2011
Pepper Drive	60	5	1/31/2011
Prospect	55	5	1/24/2011
Rio Seco	85	5	1/31/11
Sycamore Canyon	38	5	1/10/2011

Executed by the parties on the dates shown below their respective signatures.

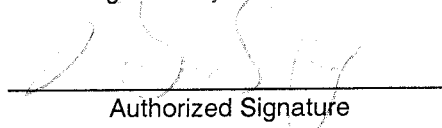
Santee  
School/District

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

County Superintendent of Schools  
San Diego County Office of Education



\_\_\_\_\_  
Authorized Signature

Director, Outdoor Education  
Title

**May 26, 2010**  
Date

Authorized or ratified by the Board of Education on:  
\_\_\_\_\_

Authorized by the San Diego County Board of Education on:

**February 10, 2010**

Rules for acceptance and participation in the outdoor school program are the same for everyone without regard to race, color or national origin, sex, gender or handicap.



- c. The last class must end no later than 12:30 pm.
- d. The classroom we work out of should have several power outlets and access to water.
- e. Students and desks in each class session should be arranged into 5 groups for each of the three days.
- f. Teachers are expected to be present at all times of our visit and to maintain classroom discipline.

B. County agrees to provide:

- 1) Instructional materials (by Salk Institute for Salk program)
- 3) Curriculum and instruction (by Salk Institute for Salk program)
- 4) Scheduling of District/School/Organization participation
- 5) Invoice the District/School/Organization for field trip. (Salk Institute program currently has no charge)

C. District/School/Organization agrees to:

- 100) Schedule participation in the program of choice with the County by phone and confirm by email.
- 101) Provide a written request/authorization for the delivery of the program(s) in the form accepted by District (either a district PO or simple email).
- 102) Provide a minimum of number of adult participants authorized by the District/School/Organization to supervise the students and participate in the delivery of each presentation during the day. The Green Machine requires a minimum of one participating adult and the Splash Science Mobile Lab requires two participating adults.
  - a. If the school cannot provide the required participating adults, they must inform County a minimum of two days in advance of the scheduled field trip event. County will endeavor to locate suitable adults to participate in the presentation of the program in lieu of the school's participant(s) subject to a minimum charge of \$100 per participant provided by County.
- 102) Provide written notification to County of field trip cancellation a minimum of ten (10) working days in advance of the scheduled trip. Cancellation with less than ten working days notification will result in a cancellation fee equal to fifty percent (50%) of the normal fee for the field trip event. Cancellation with less than five (5) days notice will result in a cancellation fee equal to on hundred percent (100%) of the normal fee for the field trip event.
- 103) Pay the agreed upon fees upon receipt of invoice. District/School/Organization will be invoiced 30 days prior to the trip when possible and refunds will be processed based on the above guidelines if the field trip is canceled.
- 104) County may terminate individual scheduled presentations at any time due to mechanical breakdown or other reason outside of their control (sick staff, etc.). If County cancels a program, they will endeavor to reschedule with the District/School/Organization at the District/School/Organization's earliest convenience. If County cannot reschedule the canceled event at a mutually agreeable time, they will refund all fees paid for the undelivered event.

3. **Authorization to Copy Materials**

The County hereby authorizes the District/School/Organization to make copies of individual pages of the worksheets and teacher's guide as necessary and appropriate to enhance their participation in the County program. Copying materials for any other purpose is prohibited without the express permission of the County.

4. **Confidentiality of Service or Work**  
All curriculum and participant information are considered proprietary and confidential. All requests for information relating to the County's program should be directed to the County Office.
5. **Independent Contractor**  
It is expressly understood that at all times while rendering the services described herein and in complying with any terms and conditions of this Agreement, the County is acting as an independent contractor and is not an officer, agent, or employee of the District/School/Organization.
6. **Hold Harmless**  
The District/School/Organization agrees to hold harmless, defend, and to indemnify the San Diego County Superintendent of Schools, its officers, agents, and employees from every claim, demand, or liability which may be made by reason of:
- A. Any injury to person, including death therefrom, or damage to property sustained by the District/School/Organization or any person, firm, student, teacher, volunteer, or corporation, employed directly or indirectly associated with or employed by it, however caused; and
  - B. Any injury to person, including death therefrom, or damage to property sustained by any person, firm, student, teacher, volunteer, or corporation, caused by any act, neglect, default, or omission of the District/School/Organization, or of any person, firm, student, teacher, or corporation directly, or indirectly associated with or employed by it upon, or in connection with the services rendered pursuant to this agreement. The District/School/Organization at its own cost, expense and risk, shall defend any and all actions, suits or other legal proceedings, that may be brought or instituted against the San Diego County Superintendent of Schools, its officers, agents, or employees, on any such claim or demand, and pay or satisfy the judgment that may be rendered against the San Diego County Superintendent of Schools, its officers, agents, or employees, in any such action, suit, legal proceedings, or result thereof.
7. **Insurance Requirements**  
Both County and District/School/Organization shall maintain programs of general liability, property damage, worker's compensation, and auto insurance as required to protect the County and District/School/Organization as their interests may appear. Participants who are not covered by the Joint Powers Authority (JPA) program must provide a certificate of insurance for Comprehensive General Liability or Commercial Liability insurance in a minimum amount of \$1,000,000 per occurrence naming the San Diego County Superintendent of Schools as additionally insured and certificate holder under their policy.
8. **Compliance With Laws**  
The District/School/Organization shall be subject to and shall comply with all Federal, State, and local laws, policies and regulations with respect to its performance under this agreement including but not limited to, licensing, employment and purchasing practices, and wages, hours and conditions of employment, including nondiscrimination.
9. **Compensation/Costs and Payment Schedule**  
The contract price is a fixed fee per field trip based on the program and price indicated in Section 2 above. County will prepare and submit an invoice for each field trip. The District/School/Organization agrees to pay County's invoice on a Net 30 day basis from date of receipt of invoice or at least 10 days in advance of the field trip, whichever is sooner.
10. **Termination**  
It is mutually agreed that either party may terminate this agreement by giving a minimum of twenty (20) working days written notice.
11. **Audit**  
The District/School/Organization agrees to maintain and preserve any pertinent books, documents, papers, and records related to this agreement until three years after termination of this agreement, and to provide access to said documents to the County or any of its duly authorized representatives for examination or audit.

- 12. **Safety**  
District/School/Organization will take all necessary precautions to ensure the safety of the students, staff, and visitors from any hazards inherent in execution of the field trips under this agreement.
  
- 13. **Governing Law/Venue San Diego**  
In the event of litigation, the agreement and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate State or Federal court located in San Diego County.
  
- 14. **Final Approval**  
This agreement is of no force and effect until approved by signature by the San Diego County Superintendent of Schools or his designee, the Director of Outdoor Education.
  
- 15. **Contract Participants**  
If signed by a District, this contract will apply to all schools in the District, otherwise, it will apply only to the individual school or organization which signs the contract.
  
- 16. **County Contact Person**  
San Diego County Office of Education  
Director, Outdoor Education  
6401 Linda Vista Road, Room 410, San Diego, California 92111-7399  
(858) 292-3695 Fax (858) 571-7206
  
- 17. **Entire Agreement**  
This agreement represents the entire agreement and understandings of the parties hereto and no prior writings, conversations or representations of any nature shall be deemed to vary from the provisions hereof. This agreement may not be amended in any way except by a writing duly executed by both parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused the Contract to be duly executed, such parties acting by their representatives being duly authorized.


**Santee**  
District/School/Organization

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Authorized or ratified by the  
Board of Education  
on \_\_\_\_\_

County Superintendent of Schools San Diego County Office of Education 
_____ Authorized Signature
_____ Director of Outdoor Education Title
_____ May 21, 2010 Date

Authorized by the San Diego County Board  
Education on February 10, 2010

**Please return only one copy of this page**

Rules for acceptance and participation in these outreach programs are the same for everyone without regard to race, color or national origin, sex, age or handicap.

**BACKGROUND:**

The Division of State Architect (DSA) reviews and approves all school construction projects. A part of the DSA approval process requires construction materials testing and Inspectors of Record (IOR) be assigned to the project. In accordance with DSA regulations, the District's Solar Project construction that begins summer 2010 must have construction materials testing and inspection services performed.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the following services for the District's solar project at Hill Creek School:

- Ninyo & Moore for materials testing lab services; and
- Hendrix California School Construction Services to provide construction materials testing and Inspector of Record (IOR) services.

This recommendation supports the following District goals:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

**FISCAL IMPACT:**

The fiscal impact of these services is estimated at \$33,000 for Ninyo & Moore, and \$28,440 for Hendrix California School Construction Services (IOR) to be paid from the Clean Renewable Energy Bonds (CREBs) funding.

**STUDENT ACHIEVEMENT IMPACT:**

The Modernization/Capital Improvement Program plans will positively impact student learning environments.

Motion:		Second:		Vote:		Agenda Item E.2.9.
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June 2, 2010  
Project No. 106110001

Ms. Christina Becker  
Santee School District  
9625 Cuyamaca Street  
Santee, California 92071

Subject: Fee Estimate for Geotechnical and Materials Testing and Inspection Services  
Hill Creek School Solar Shade Structure Addition  
9665 Jeremy Street  
Santee, California

Dear Ms. Becker:

In response to your request, we have prepared a fee estimate to perform geotechnical and materials testing and special inspection services during construction of the Solar Shade Structure Additions at the Hill Creek School. In preparation for this proposal, we have reviewed a set of project plans with a DSA date stamp of April 29, 2010. Based on our review the project will include the construction of ten new solar shade structures and associated underground utilities and site work and the anticipated construction during is June 28, 2010 and September 1, 2010.

#### **PROPOSED SCOPE OF SERVICES**

We anticipate our scope of services for this project to include the following:

- Project coordination, technical support and management, including review of the project plans and specifications, distribution of test reports, and work scheduling.
- Geotechnical laboratory testing of the materials used for compacted fill, trench backfill and pavement sections. The tests performed are anticipated to include Proctor density/optimum moisture content. Tests in addition to these may be performed as appropriate.
- Perform field observation and in-place density testing during compacted fill and utility trench backfill, subgrade preparation, aggregate base placement, and asphalt concrete lay down.
- Geotechnical observation by our engineer/geologist of the foundation excavations for the shade structure foundations. We do not anticipate performing observations of the chain-link fence post foundations.

- Review of structural concrete mix designs.
- Field technician services for batch plant inspection during production of structural concrete including checking mix design, monitoring batch weights, and communications with on-site personnel.
- Our ACI technician will sample the fresh material and measure its temperature and slump, as well as cast one set of four concrete cylinders for every 50 cubic yards placed, or fraction thereof, during a day's placement as specified by project specifications.
- Laboratory testing including conformance testing of reinforcing bars and compression testing of concrete.
- Performing continuous visual special inspection of structural steel shop fabrication by our AWS-credentialed special inspector. Following visual inspection our non-destructive technician will test the specified welds. This assumes fabrication will be performed in San Diego County.
- Performing special inspection of structural steel site assembly and other field welding.
- Pull testing of anchor bolts, wedge anchors, and/or epoxy anchors.
- Preparation of daily field reports and batch plant inspection data sheets.
- Preparation of Final Verified Reports for submittal to DSA.

#### **FEE ESTIMATE**

The estimated fee for the geotechnical and materials testing and special inspection services described herein will be approximately \$33,000 (Thirty-Three Thousand Dollars), a breakdown of this fee is presented in Table 1. This estimated cost is based on our assumptions of the anticipated services. It should be noted that the performance of the subcontractors can substantially effect the duration of our services. Requested engineering, special inspection, and field and laboratory testing not within the specified scope of services or in excess of those presented in Table 1 will be provided, based on time-and-materials, in accordance with the project fee schedule. Our fee does not include time to review drawings, preparation of construction specifications, meetings and other activities requested that are not presented in our estimated fee breakdown. If environmental testing is requested, it will be performed on a time and materials basis.

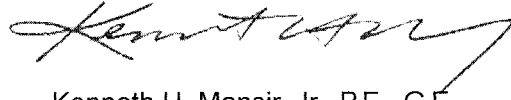


We appreciate the opportunity to provide this fee estimate and look forward to continuing our relationship with the Santee School District.

Respectfully submitted,  
**NINYO & MOORE**



Jeffrey T. Kent, P.E., G.E.  
Senior Project Engineer



Kenneth H. Mansir, Jr., P.E., G.E.  
Principal Engineer

JTK/KHM/atf

Attachment: Table 1 – Breakdown of Estimated Fee

Distribution: (1) Addressee

**TABLE 1 - BREAKDOWN OF ESTIMATED FEE**

<b>GEOTECHNICAL OBSERVATION AND TESTING (including foundation drilling)</b>			
Project Engineer/Geologist	40 hours	@ \$ 105.00 /hour	\$ 4,200.00
Senior Field/Laboratory Technician	40 hours	@ \$ 77.00 /hour	\$ 3,080.00
Proctor Density (Soil & Aggregates)	3 tests	@ \$ 180.00 /test	\$ 540.00
Hveem Stability and Unit Weight	1 tests	@ \$ 195.00 /test	\$ 195.00
<b>Subtotal</b>			<b>\$ 8,015.00</b>
<b>MATERIALS TESTING AND SPECIAL INSPECTION SERVICES</b>			
Shop Welding/Steel Assembly Inspector	100 hours	@ \$ 77.00 /hour	\$ 7,700.00
Field Welding/Steel Assembly Inspector	80 hours	@ \$ 77.00 /hour	\$ 6,160.00
ACI Technician	40 hours	@ \$ 77.00 /hour	\$ 3,080.00
Concrete Batch Plant Inspection	40 hours	@ \$ 77.00 /hour	\$ 3,080.00
Compressive Strength (Concrete)	40 tests	@ \$ 22.00 /test	\$ 880.00
Reinforcing Steel, Tension or Bend	6 tests	@ \$ 50.00 /test	\$ 300.00
Pull Out Testing	8 hours	@ \$ 77.00 /hour	\$ 616.00
<b>Subtotal</b>			<b>\$ 21,816.00</b>
<b>COORDINATION AND QUALITY CONTROL</b>			
Senior Project Engineer/Geologist	12 hours	@ \$ 115.00 /hour	\$ 1,380.00
Final Verified Reports	7 reports	@ \$ 250.00 /report	\$ 1,750.00
<b>Subtotal</b>			<b>\$ 3,130.00</b>
<b>TOTAL ESTIMATED FEE</b>			<b>\$ 32,961.00</b>

May 29, 2010

Christina Becker, Director  
Facilities and Modernization / Maintenance & Operations  
Santee School District  
9625 Cuyamaca Street  
Santee, Ca. 92071

Ms. Becker:

RE: Solar Shade Structure Installation project inspection and staff extension services for Santee School District.

In response to your May 28, 2010, email concerning DSA inspection and staff extension services for the Districts Solar Shade Structure installation project, I propose to provide all staff extension services and DSA inspection services to certify the work meets the approved documents beginning June 28, 2010, and continuing through September 1, 2010, for a price not to exceed \$28,440.00.

All work will be inspected per plans provided by the District with approval stamp by DSA and the pricing is based on regular daytime construction work hours and will not include overtime hours, weekends, or recognized holidays.

All Hendrix California School Construction Services employees are covered by workers compensation insurance and all our services are covered by a \$1 million dollar error and omission insurance policy for your agencies protection.

The scope of our services will cover all required structural inspections, including foundations, reinforcing steel, gravity supports systems, building diaphragms, associated electrical, plumbing, and mechanical components, verification that all work is ADA compliant, and any other items not excluded below.

The scope of work for Hendrix California School Construction Services does not include review or auditing of Prevailing Wage payrolls or interviews of workers for Prevailing Wage purposes. Prevailing Wage audit services are available utilizing your board and State approved Labor Compliance Program and my personnel.

The scope of the service does not include creation of any contractor Recovery Schedules when the contractor has fallen behind. However, we will assist the contractor to see potential construction problems that could create construction delays and suggest methods to avoid the potential delay or overcome a created delay by any party.

The scope of our service does not include certain special inspections or material testing and inspection as identified by DSA and the California Building Code that require an approved test lab and / or engineering supervision to accomplish the test.

The scope of our service dose not include for example, Geotechnical services, soil testing, structural masonry inspection, testing of fireproofing of steel columns or beams, welding inspection, epoxy anchor or shot pin pull tests, batch plant inspections or making of concrete cylinders, high strength bolt testing or torquing, or similar specialty types of inspections. We will however coordinate with your selected test lab to insure all required

testing is performed in a manner that will maintain the contractors reasonable schedule if provided adequate notice of inspection requirements by the contractor.

Hendrix California School Construction Services has not reviewed any drawings and the proposal is based strictly on the term of service for the particular project identified above. In the event the contractor does not complete their work within the time frame as you identified, the following hourly rates for the extended time will apply, DSA Inspection \$79.00 per hour.

Additional services, if any, will be by mutual agreement, Hendrix California School Construction will bill for services rendered at the completion of each month specifying number of hours worked and the rate charged for that month in each category with payment due within 30 day's and all checks are to be made payable to: L. L. Hendrix.

Thank you for your interest in our services



L. L. "Don" Hendrix, JD.  
Principal

**BACKGROUND:**

Each year the District offers to parents a medical insurance plan for students. This plan is voluntary and is generally used by parents who do not have insurance plans that cover their children.

**RECOMMENDATION:**

Administration recommends approval of offering student accident insurance for the 2010-11 school year, available from Guarantee Trust Life Insurance Company through Pacific Educators, Inc. Insurance Services. The premiums listed below have not changed from last year's premiums.

RATE SCHEDULE

	Standard Benefit Option	High Benefit Option
School Time Coverage	\$10.00	\$23.00
24-Hour Coverage	\$70.00	\$150.00

Administration also recommends that Pacific Educators, Inc. serve as the servicing broker. This broker handles all claims and referrals from parents of students who are involved in injuries.

This recommendation supports the following District goal:

- Develop social, emotional and health service programs to foster student character and personal well-being.

**FISCAL IMPACT:**

The District does not pay any of the premiums for this coverage.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.10.
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Consent Item E.3.1. Approval of Extra Services Through Trittipos for Storm Water Pollution Prevention Plans (SWPPP)

Prepared by Karl Christensen  
June 15, 2010

**BACKGROUND:**

Beginning July 1, 2010, new storm water pollution prevention regulations become effective. The District's civil engineer for future Capital Improvement Program (CIP) construction will need to update the District's construction Storm Water Pollution Prevention Plans (SWPPP) and documents for proper compliance. These plans must be uploaded by July 1, 2010 to the Metropolitan Water Districts' website.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the extra services for updated SWPPP documents for CIP Projects. The services are to be completed by July 1, 2010, through Trittipos by the civil engineering sub-consultants on the CIP projects.

This recommendation supports the following District goals:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

**FISCAL IMPACT:**

The fiscal impact is estimated at \$2,200 and potential supplemental work for an estimated fiscal impact of \$3,000 from the Capital Improvement Program budget.

**STUDENT ACHIEVEMENT IMPACT:**

The Modernization/Capital Improvement Program plans will positively impact student learning environments.

Motion:		Second:		Vote:		Agenda Item E.3.1.
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**BACKGROUND:**

The District is required to annually submit the Consolidated Application to the State for participation and funding in various categorical programs. These programs are Title I, Title II-Teacher Quality, Title III–Limited English Proficient (LEP) and Title III-Immigrant, and Economic Impact Aid (EIA). If approved by the District and accepted by the State, the Consolidated Application, Part II, will arrive in late fall with the specific levels of funding for each program. Copies of the Consolidated Application, Part I, will be available at the Board meeting for review.

**RECOMMENDATION:**

Administration recommends approval of the Consolidated Application, Part I, for the 2010-11 school year.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

**FISCAL IMPACT:**

The Consolidated Application generated over \$1,100,000 in program funding for the District and schools this year in restricted categorical revenues. It is anticipated that these programs will generate similar funding amounts for the 2010-11 school year.

**STUDENT ACHIEVEMENT:**

The programs funded through the Consolidated Application address specific student and/or staff needs and are directly tied to student achievement and program improvement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.4.1.

Consent Item E.4.2. Approval of Contract with Calico Software Systems, Inc. to Provide Web-Based Special Education Individual Education Program (IEP)

Prepared by Kristin Baranski  
June 15, 2010

**BACKGROUND:**

Calico Software Systems provides a web-based IEP system, which interfaces with the California Special Education Management Information Systems (CASEMIS). This program has automated IEP's, allowing teachers and staff more time to commit to instruction and program support and provides timely, secured access to IEP's for annual review and development.

**RECOMMENDATION:**

Administration recommends the Board of Education approve the contract with Calico Software Systems, Inc. to provide web-based, state approved IEP's for the term of July 1, 2010 through June 30, 2011.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

**FISCAL IMPACT:**

Total software cost for 2010-2011 is \$7334.16. This cost includes an annual licensing fee of \$534, purchase of the program based on the December 2009 pupil count of 824 students (\$4,400.16), and phone and technical support of \$2,400. This is a cost reduction of \$74.76 from last year due to fewer special education students than the 2008 pupil count. The District special education budget will fund this software program.

**STUDENT ACHIEVEMENT:**

An electronic web-based system is an up-to-date and efficient way to communicate student IEP goals and learning needs with parents, children, and other staff.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.4.2.



## AGREEMENT

This Agreement for Consulting services for Santee School District is entered into this 1st day of July, 2010 by and between the Santee School District, herein called the "Client" and Calico Software Systems, Inc., herein called the "Contractor," who agrees to provide the following services to the Client:

### SCOPE OF SERVICES

SpEd Forms web IEP, evaluation forms, special ed database, custom reports, phone calls, data management, imports and other issues (including some phone training if needed). Services support special education programs at Santee School District.

### TOBACCO-FREE FACILITY

The Client is a tobacco-free facility. Tobacco use (smoked or smokeless) is prohibited at all times on all areas of Client Office property.

### PERIOD OF AGREEMENT - INCEPTION AND TERMINATION DATES

July 1, 2010-June 30, 2011

### FUND AVAILABILITY

Funding of this Agreement, if funded by the Client, is contingent upon appropriation and availability of funds. Work performed in advance of contract approval shall be done at the sole risk of Contractor.

### COMPENSATION/COSTS AND PAYMENT SCHEDULE

District annual license fee (\$534) and per student annual license fee (\$5.34/per student as of Dec 1st 2009 pupil count of 824 for a total of \$4934.16)  
Support Services \$2400.  
Maximum not to exceed \$7334.16

### RENEWAL TERMS

Required approval in writing.

### CONFIDENTIALITY OF SERVICES OR WORK

As per the Individuals with Disabilities Education Act (IDEA)/HIPAA

### OWNERSHIP OF DOCUMENTS OR WORK

Client

### CONTRACTOR & CLIENT CONTACT PERSONS' NAMES & ADDRESSES

Darlene Faccione, Calico Software Systems, Inc. Phone: (760) 738-4050  
1835A S. Centre City Pkwy #438, Escondido, CA 92025  
Hope Michel, Special Ed Director Phone: (619) 258-2365 9619 Cuyamaca St, Santee CA 92071

### TERMINATION

This Agreement may be terminated by either party with a thirty (30) day written notice.

### INDEPENDENT CONTRACTOR

It is expressly understood that at all times, while rendering the services described herein, and in complying with any terms and conditions of this Agreement, Contractor is acting as an independent contractor and not as an officer, agent, or employee of the Client.

HOLD HARMLESS

The Contractor agrees to hold harmless, defend, and to indemnify the Client, its officers, agents, and employees against any and all losses, injuries, claims, actions, judgments, and liens arising from, or alleged to have arisen from, the Contractor's performance or lack thereof under this Agreement.

WORKERS' COMPENSATION

The Contractor shall provide workers' compensation insurance or shall self-insure their services in compliance with provisions of Section 3700 of the Labor Code of the State of California. A Certificate of Insurance may be provided, providing for such, or Contractor shall sign and file on company letterhead stationery with the Client the following certificate:

"I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provision of that Code, and I will comply with such provision before commencing the performance of the work of this Agreement."

ASSIGNMENT/SUBCONTRACTING

The Contractor shall not assign, transfer, or subcontract by operation of law or otherwise any or all of their rights, burdens, duties, or obligations without the prior written consent of the Client.

AUDIT

The Contractor agrees to maintain and preserve, until three (3) years after termination of the Agreement with the Client and to permit the State of California or any of its duly authorized representatives, to have access to and to examine and audit any pertinent books, documents, papers, and records related to this Agreement.

INSURANCE REQUIREMENTS

The Contractor shall maintain and shall cause each Subcontractor to maintain Public Liability and Property Damage Insurance to protect them and the Superintendent of Schools from all claims for personal injury, including accidental death, as well as from all claims for property damage arising from the operations under this Agreement. The minimum amounts of such insurance shall be as hereinafter set forth.

Amounts of Insurance:

General Liability Comprehensive form - Products/Completed Operations	Bodily Injury and Property Damage	<u>\$500,000</u> Amount
Auto Liability Comprehensive form - Owned, Nonowned Hired	Bodily Injury and Property Damage Combined	<u>\$100,000/\$300,000</u> \$50,000

GOVERNING LAW/VENUE SAN DIEGO

In the event of litigation, the Agreement and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate State or Federal court located in San Diego County.

COMPLIANCE WITH LAW

The Contractor shall be subject to, and shall comply with, all Federal, State, and local laws and regulations applicable with respect to its performance under this Agreement including, but not limited to: licensing, employment, purchasing practices, wages, hours, and conditions of employment, including nondiscrimination.

FINAL APPROVAL

This Agreement is of no force or effect until approved by signature by the Santee School District Superintendent of Schools or his designee, the Assistant Superintendent of Business Services.

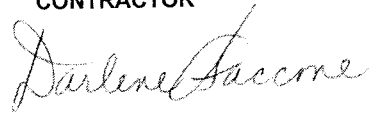
ENTIRE AGREEMENT

This Agreement represents the entire Agreement and understandings of the parties hereto and no prior writings, conversations or representations of any nature shall be deemed to vary the provisions hereof. This Agreement may not be amended in any way except by a writing duly executed by both parties hereto.

**IN WITNESS WHEREOF**, the parties hereto have caused this Contract to be duly executed, such parties acting by their representatives being thereunto duly authorized.

**Santee School District  
SUPERINTENDENT OF SCHOOLS**

**CONTRACTOR**



By (Authorized Signature)

By (Authorized Signature)

\_\_\_\_\_  
Name (Type or Print)

Darlene Faccione  
Name (Type or Print)

\_\_\_\_\_  
Title

President  
Title

\_\_\_\_\_  
Date

5/18/2010  
Date

33-0546723  
**Federal I.D. No./Social Security #**

Consent Item E.4.3. Approval of Agreement Between the Grossmont Union High School District Adult School and the Santee School District for Conducting Adult Education Classes

Prepared by Kristin Baranski  
June 15, 2010

**BACKGROUND:**

Since the spring of 1998, the Grossmont Union High School District Adult School and the Santee School District have collaborated to provide free Adult English as a Second Language (ESL) classes, otherwise known as Community Based English Tutoring (CBET), to parents and other community members. Grossmont Union High School District requests an agreement to continue the current program from September 7, 2010 to June 10, 2011.

For the 2010-11 school year, classes will be held at PRIDE Academy at Prospect Avenue School and Pepper Drive School. Child care will no longer be provided to the program due to categorical flexibility in the use of CBET funding.

**RECOMMENDATION:**

Administration recommends approval of the attached 2010-11 agreement with Grossmont Union High School District Adult School.

This recommendation supports the following District goal:

- Assure the highest level of academic achievement for all students.

**FISCAL IMPACT:**

Grossmont Union High School District Adult Education provides the funding to support the teachers for each class and Santee School District provides the facilities. General fund dollars will not be used to support the Adult ESL classes for the 2010-11 school year.

**STUDENT ACHIEVEMENT:**

Adult students attending ESL classes develop the confidence and language skills necessary to become an involved parent in their child's learning. The tutoring skills developed by parents through the Grossmont Adult School may also directly impact the current success of the English language learner population in Santee School District.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.4.3.

## **GROSSMONT ADULT SCHOOL AGREEMENT FOR CONDUCTING ADULT EDUCATION CLASSES IN SATELLITE CENTERS**

This agreement between the Grossmont Union High School District (DISTRICT) and Santee School District—Pepper Drive Elementary, Prospect Avenue (FACILITY) is made to facilitate the scheduling and conducting of Adult Education classes by the DISTRICT on the premises of the FACILITY.

Period of agreement: From September 7, 2010 to June 10, 2011 (excluding school holidays) or until terminated by either FACILITY or DISTRICT. This is a mutual benefit agreement and there will be no exchange of funds.

ALL PROGRAMS AND SERVICES PROVIDED BY THE DISTRICT ARE INTENDED TO AUGMENT AND NOT REPLACE ANY CURRENT OR EXPANDING PROGRAMS BEING OFFERED BY THE FACILITY. The DISTRICT will schedule and conduct such Adult Education classes on the premises of the FACILITY as mutually agreed by the DISTRICT and the FACILITY. In addition, it is understood that the DISTRICT may unilaterally cancel particular classes when they do not meet the requirements of the DISTRICT in regard to class size, attendance, or at any time the DISTRICT determines that it is in the best interest to do so. The DISTRICT assumes no responsibility or liability for acts of negligence or omissions of the FACILITY.

### **RESPONSIBILITIES OF THE DISTRICT:**

Assign credentialed Adult Education teachers to conduct scheduled Adult Education classes.

Develop a course of study outline and submit for approval to the State of California and then retain a copy in file.

Provide professional and curriculum assistance in the planning and implementing of Adult Education programs at the FACILITY to supplement programs being conducted by the FACILITY.

Be responsible for all record keeping and reporting in connection with Adult Education classes in the FACILITY.

### **RESPONSIBILITIES OF THE FACILITY:**

Designate a responsible member of its staff to serve as liaison between the FACILITY and the DISTRICT personnel.

Provide suitable classroom space. (Acoustics, lighting, and heating/cooling)

Agrees to provide custodial services for cleanup of the classroom(s) prior to and after scheduled class meetings.

GROSSMONT ADULT EDUCATION AGREEMENT  
FOR CONDUCTING ADULT EDUCATION CLASSES  
IN SATELLITE CENTERS

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The FACILITY agrees to indemnify and hold the DISTRICT and its agents or employees harmless from any and all liabilities, claims, damages or injuries to any person, including injury to FACILITY employees, and all expenses of investigating and defending against same: arising from or connected with performance or failure to perform any work or other obligation of the agreements; or caused or claimed to be caused by the independent acts of the FACILITY, its agents or employees.

**COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT (ADA) REQUIREMENTS**

1. Compliance with ADA Provisions:

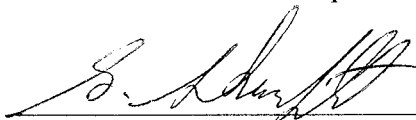
Landlord hereby represents and warrants that to the best of owner's knowledge, based on an appropriate ADA survey, the premises are presently in compliance with all ADA provisions regarding public access. Further, if the premises require any changes, additions, retrofitting, and modifications, to bring the premises to ADA compliance, owner will assume the financial responsibility for these changes.

2. Rights and Duties of Parties in Event of Litigation:

If lessee is made a party defendant to any litigation concerning the leased premises, including but not limited to ADA compliance, then the lessor shall indemnify lessee against all liability by reason of such litigation, including reasonable attorney's fees and expenses incurred by lessee in any such litigation whether or not any such litigation is prosecuted to judgment.

Under this agreement, Adult Education instructional staff will be provided by:

Grossmont Adult School



(619) 588-3512

(Director)

(Phone #)

**FACILITY:**

**DISTRICT:**

Santee School District  
9625 Cuyamaca Street  
Santee, CA 92071

Grossmont Union High School District  
San Diego County, California

By: \_\_\_\_\_

Approved by the Governing Board on  
the 15<sup>th</sup> day of April, 2010

Title: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Phone: \_\_\_\_\_

Michael Lewis  
Assistant Superintendent  
Educational Services

Consent Item E.5.2. Approval of Revisions to Out-of-School Time Coordinator Job Description

Prepared by Minnie Malin

June 15, 2010

**BACKGROUND:**

Pam Brasher, Director of Out-of-School Time Programs, recently reviewed the internal structure of the Out-of-School Time Programs and determined that there is a need for additional support at the coordinator level. Hope Baker, Out-of-School Time Coordinator, currently oversees the YALE preschool program. Hope will work with the Director to begin overseeing all programs under the out-of-school time program.

As a result, revisions to the current Out-of-School Time Coordinator job description have been made to include these duties and responsibilities. Revisions to the job description are provided for your review.

**RECOMMENDATION:**

Administration recommends approving the revisions to the job description for the Out-of-School Time Coordinator.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.

**FISCAL IMPACT:**

This item will not impact the general fund.

**STUDENT ACHIEVEMENT IMPACT:**

It is the District's intention to provide support for staff and students to meet educational and other relevant needs.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.5.2.

## SANTEE SCHOOL DISTRICT

### OUT-OF-SCHOOL TIME COORDINATOR

#### JOB SUMMARY:

Under the general supervision of the Director of Out-of-School Time Programs or designee, the Out-of-School Time Coordinator will support the classified ~~and certified~~ staff, consultants, community partners, etc., necessary for the successful implementation of the out-of-school time programs; such as **Project SAFE**, the After School Education and Safety (ASES) grant, Youngsters Advancing and Learning Everyday (YALE) Preschool Program, Children and Families Ready 4 School (CFR4S) Programs, etc. as assigned.

#### EXAMPLES OF DUTIES:

Successful candidates will coordinate, develop and implement out-of-school time programs, including a meaningful academic and enrichment program for preschool, **elementary**, intermediate and middle school students. This may include expertise in the following areas:

##### Academic and Enrichment Programming

1. Work with school and program staff to provide programs that are aligned to the District's Strategic Plan and the needs of the individual school community.
2. Work with school and program staff and consultants to provide academic and enrichment activities related to the program's funding terms and conditions, goals, and objectives.
3. Select curriculum, assemblies, and other activities that are age, developmentally and culturally appropriate.

##### Community Involvement

1. Cultivate, develop and build partnerships and community collaborations to expand Out-of-School Time programs and activities.
2. Develop better means of communication among program stakeholders (staff, students, school, parents, community, etc.)
3. Assist with Parent Advisory Councils to improve the out-of-school time programs.
4. Develop opportunities for students to participate in service learning projects that will benefit the community.

##### Youth Development and Positive Activities Programs

1. Provide Youth Development Training including clubs, peer programs, leadership, and mentoring.



## OUT-OF-SCHOOL TIME COORDINATOR

Page 2

### EXAMPLES OF DUTIES - continued:

#### Planning

1. Convene advisory councils at the district, site, and student level for the purpose of planning and evaluating activities and programs.
2. Convene staff and collaborator meetings as needed for program review and improvement.
3. Provide evaluation reports as requested in compliance with grants.
4. Monitor student attendance in the activities that are offered.
5. Work with the program staff to market the programs.
6. Work with the Director to provide staff development opportunities.
7. Monitor programs for compliance with grant funding terms and conditions.
8. Adjust the program plan, as needed, to maximize results.

#### Other

1. Supervise and evaluates out-of-school time staff as assigned.
2. Interpret and carries out district policies and procedures.
3. Participate in meetings and conferences pertaining to the out-of-school time programs.
4. Work with the Director to monitor incoming funds and expenditures.
5. Work with the Director to operate grant funded programs in compliance with the funding terms and conditions of the grant's budgetary guidelines.
6. Perform the duties of the Director of Out-of-School Time Programs in the Director's absence.
7. Perform other duties as might be requested and which are appropriate to out-of-school time programs.

## QUALIFICATIONS

### Knowledge and Abilities:

1. Strong training and leadership capabilities.
2. Strong oral and written communication skills.
3. Demonstrated knowledge of Out-of-School Time programming for children and youth.
4. Theory and practice of child and youth development.
5. Demonstrated knowledge of and sensitivity to the needs and interests of families from various socioeconomic communities.
6. Previous experience working with and respect for cultural diversity.
7. Willingness to work as a productive and collaborative team member.
8. Previous experience in developing collaborative working arrangements with community organizations, community groups, and governmental agencies.
9. Demonstrated organizational skills.

## OUT-OF-SCHOOL TIME COORDINATOR

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### Knowledge and Abilities – continued:

10. Demonstrated skills in managing change, convening, facilitating, and listening.
11. High energy.
12. Flexibility.
13. Good sense of humor.

### Education and Experience:

Possession of a Bachelor's Degree in education, child development, recreation, psychology or related fields or equivalent work experience in a field related to child and youth development, **including ECE units comparable to Site Director under California Community Care Licensing guidelines.** Prefer experience in after school programming and/or **preschools**, working with children, families, community groups, schools and public agencies in the areas of education and its related fields.

### Licenses and Other Certification:

Possession of a First Aid/CPR/AED Adult & Child Certificate issued by an authorized agency. Current California Driver's License.

### Characteristics:

Possess: good health and freedom from communicable diseases; good physical condition, agility and strength commensurate with the duties of the class; honesty; industry; initiative; dependability and good judgment in conjunction with position duties; loyalty and other related qualities.

### Working Conditions:

Office, classroom and off campus setting and playground environments: subject to walking, bending, stooping, lifting, subject to noise, standing for long periods, temperature extremes.

BOARD APPROVED: April 1, 2008

BOARD REVISED:

Consent Item E.5.3. Approval to Increase Work Hours of Identified Classified Non-Management Position

Prepared by Minnie Malin  
June 15, 2010

**BACKGROUND:**

Administration has determined that additional support in the English Learner Department is necessary at the Bilingual Project Assistant II level. Currently, the department has a 3.75 hour / 10-month Bilingual Project Assistant II position. Administration recommends an increase in work hours for the Bilingual Project Assistant II from 3.75 hours to 8.0 hours per day to provide support to the department's daily operation and school sites.

**RECOMMENDATION:**

Administration supports the following recommendation effective September 1, 2010:

- Increase a Bilingual Project Assistant II position from 3.75 hours to 8.0 hours per day.

**FISCAL IMPACT:**

The current annual cost for the Bilingual Project Assistant II position is \$16,816. Increasing the work hours for this position will increase to an annual cost of \$46,415 resulting in an additional \$29,599 annually. However; this additional expense will be absorbed by the savings incurred by not replacing the English Learner Resource Teacher position.

**STUDENT ACHIEVEMENT IMPACT:**

It is the District's intention to provide nourishment for students to meet educational and other relevant needs.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.5.3.

Consent Item E.5.4. Approval of New Classified Management Job Description for Out-of-School Time Regional Coordinators and Appointment of Coordinators

Prepared by Minnie Malin  
June 15, 2010

**BACKGROUND:**

Due to the infinite increase of enrollment in the YALE program, Pam Brasher, Director of Out-of-School Time Programs, recently reviewed the internal structure of the Out-of-School Time Programs and determined that there is a need for additional support at the coordinator level. Kristi Sheen and Laura Nunnelley, currently Out-of-School Time Regional Leaders, provide limited support to the Director splitting their services between nine (9) sites. The creation of this position will allow them to provide administrative support and take on the responsibility of evaluating many of the Out-of-School Time Program employees as well as meet parent needs of preschool students.

Administration has prepared a new job description to include some duties and responsibilities currently performed by the Director of Out-of-School Time Programs position and recommend the appointment of Kristi Sheen and Laura Nunnelley to the new Out-of-School Time Regional Coordinator positions. The Job description is provided for your review.

**RECOMMENDATION:**

Administration recommends approving the new job description for the of Out-of-School Time Regional Coordinator and the appointments of Kristi Sheen and Laura Nunnelley.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.

**FISCAL IMPACT:**

The current annual cost for the Out-of-School Time Regional Leaders is \$86,132. The annual cost will increase to \$118,008 for an annual difference of \$31,876. The Out-of-School Time Program is a fee-based program. Therefore, this increase will not impact the general fund.

**STUDENT ACHIEVEMENT IMPACT:**

It is the District's intention to provide support for staff and students to meet educational and other relevant needs.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.5.4.

## SANTEE SCHOOL DISTRICT

### OUT-OF-SCHOOL TIME REGIONAL COORDINATOR

#### JOB SUMMARY:

Under the general supervision of the Director of Out-of-School Time Programs or designee, the Out-of-School Time Regional Coordinator will supervise and direct children and various Out-of-School Time staff, consultants, community partners, etc., as necessary for the successful implementation of out-of-school time programs; such as Project SAFE, the After School Education and Safety (ASES) grant, Youngsters Advancing and Learning Everyday (YALE) Preschool Program, at assigned sites and to do related work as required.

#### EXAMPLES OF DUTIES:

Successful candidates will coordinate with the Director to develop and implement out-of-school time programs, including a meaningful academic and enrichment program for elementary, intermediate and middle school students as well as oversee certain aspects of preschool programs. This may include expertise in the following areas:

##### Academic and Enrichment Programming

1. Work with Director, school and program staff to provide programs that are aligned to the District's Strategic Plan and the needs of the individual school community.
2. Work with Director, school and program staff and consultants to provide academic and enrichment activities related to the program's funding terms and conditions, goals, and objectives.
3. Select curriculum, assemblies, and other activities that are age, developmentally and culturally appropriate.

##### Community Involvement

1. Cultivate, develop and build partnerships and community collaborations to expand Out-of-School Time programs and activities.
2. Develop better means of communication among program stakeholders (staff, students, school, parents, community, etc.)
3. Assist with Parent Advisory Councils to improve the out-of-school time programs.
4. Develop opportunities for students to participate in service learning projects that will benefit the community.

##### Youth Development and Positive Activities Programs

1. Provide Youth Development Training including clubs, peer programs, leadership, and mentoring.

## OUT-OF-SCHOOL TIME REGIONAL COORDINATOR

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### EXAMPLES OF DUTIES - continued:

#### Planning

1. Convene staff and collaborator meetings as needed for program review and improvement.
2. Provide evaluation reports as requested in compliance with grants.
3. Monitor student attendance in the activities that are offered.
4. Work with the program staff to market the programs.
5. Work with the Director to provide staff development opportunities.
6. Monitor programs for compliance with grant funding terms and conditions.
7. Adjust the program plan, as needed, to maximize results.

#### Other

1. Supervise and evaluates out-of-school time staff as assigned.
2. Interpret and carries out district policies and procedures.
3. Participate in meetings and conferences pertaining to the out-of-school time programs.
4. Work with the Director to monitor incoming funds and expenditures.
5. Work with the Director to operate grant funded programs in compliance with the funding terms and conditions of the grant's budgetary guidelines.
6. Perform other duties as might be requested and which are appropriate to out-of-school time programs.

## QUALIFICATIONS

### Knowledge and Abilities:

1. Strong training and leadership capabilities.
2. Strong oral and written communication skills.
3. Demonstrated knowledge of Out-of-School Time programming for children and youth.
4. Theory and practice of child and youth development.
5. Demonstrated knowledge of and sensitivity to the needs and interests of families from various socioeconomic communities.
6. Previous experience working with and respect for cultural diversity.
7. Willingness to work as a productive and collaborative team member.
8. Demonstrated organizational skills.
9. Demonstrated skills in managing change, convening, facilitating, and listening.
10. High energy.
11. Flexibility.
12. Good sense of humor.

## OUT-OF-SCHOOL TIME REGIONAL COORDINATOR

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### Knowledge and Abilities – continued:

#### Education and Experience:

Possession of a Bachelor's Degree in education, child development, recreation, psychology or related fields or equivalent work experience in a field related to child and youth development, including ECE units comparable to Site Director under California Community Care Licensing guidelines. Prefer experience in after school programming and/or preschools, working with children, families, community groups, schools and public agencies in the areas of education and its related fields.

#### Licenses and Other Certification:

Possession of a First Aid/CPR/AED Adult & Child Certificate issued by an authorized agency. Current California Driver's License.

#### Characteristics:

Possess: good health and freedom from communicable diseases; good physical condition, agility and strength commensurate with the duties of the class; honesty; industry; initiative; dependability and good judgment in conjunction with position duties; loyalty and other related qualities.

#### Working Conditions:

Office, classroom and off campus setting and playground environments: subject to walking, bending, stooping, lifting, subject to noise, standing for long periods, temperature extremes.

BOARD APPROVED:

DISCUSSION AND/OR ACTION ITEMS Item F.

*The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.*



Discussion and/or Action Item F.1.1. Adoption of 2010-11 Santee School District Budget

Prepared by Karl Christensen  
June 15, 2010

**BACKGROUND:**

Each year, school districts must adopt a budget by June 30<sup>th</sup> for the subsequent fiscal year. Since adoption of the State Budget rarely coincides with this timeline, the District's budget is adopted using a set of assumptions outlined in the Governor's May Revise proposal as well as actions taken or contemplated by other regulatory and governmental agencies. A few of the most significant assumptions used in the 2010-11 Adopted Budget for Santee School District are listed below:

- 18.355% Deficit Factor for Revenue Limit Funding
- -0.39% COLA (Cost of Living Adjustment) for Revenue Limit and most State Categorical Funds (although the May Revise kept the Categorical COLA at -0.38%, the revised COLA is assumed for all State funding)
- \$235 per ADA additional on-going reduction to Revenue Limit funding
- 47 student enrollment decline
- Same P-2 ADA as 2009-10 = 6,210.95
- \$4.7 million in budget solutions
- 4 non-paid furlough day reduction for all employees
- Lottery Funding:
  - Unrestricted = \$111 per prior year annual ADA adjusted by 1.04446
  - Restricted (Instructional Materials) = \$14.50 per prior year annual ADA adjusted by 1.04446
- K-3 Class Size Reduction revenue reduced by \$920,346 for 30% penalty at 26:1
- No Special Disabilities Adjustment funding for Special Education:
  - \$372,139 reduction for 2009-10
  - \$241,128 reduction for 2010-11
- \$1,288,478 of Tier III Categorical Flexibility used for Unrestricted General Fund
- Increase to Workers Comp effective rate from 1.3875% to 1.4857%

Revenues, expenditures, and ending funding balance for 2009-10 are estimates based on the latest analysis of activity and transactions posted through the end of May. These will be finalized upon closing of the books which is scheduled for August 16, 2010.

In conjunction with the Adopted Budget, the District must also complete a Multi-Year Projection ("MYP") depicting the budget year and two subsequent years. This requires addition of the 2012-13 school year when flexibility for K-3 Class Size reduction sunsets. As a result, under currently known assumptions, the District must either exit the program and lose approximately \$1.5 million in on-going funding at the current 26:1 level or hire back enough teachers (29) to revert to 20:1. If the latter solution is chosen, the net effect is an additional cost of \$500,000 for the General Fund which has been included in the MYP. Although the District is projecting continued deficits in the

Unrestricted General Fund, the MYP indicates that the District can meet its financial obligations, including the minimum 3% reserve for economic uncertainties through 2011-12. However, in 2012-13, under current assumptions, the District could not meet its financial obligations. This portends the need for additional budget reductions/solutions in 2011-12.

This year, Administration will provide the Board and the community with a User Friendly version of the budget in addition to the required State SACS (Standardized Account Code Structure) document in order to promote more readability and understanding.

**RECOMMENDATION:**

It is recommended that the Board of Education adopt the budget for the 2010-11 fiscal year as presented. Revisions to the budget will be brought back to the Board for approval following adoption of the State budget.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

**FISCAL IMPACT:**

All anticipated revenues and expenditures are included in the budget document.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item F.1.1.
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**BACKGROUND:**

An assessment of school lunch shade structures indicates that some are at the end of their life cycle expectancy and need replacing. All schools have old wood trellis shade structures and some are in worse shape and disrepair than others. No schools have solid covers for inclement weather protection. Details of the shade structure assessment at the District’s 9 schools are as follows:

Rank	School	Condition	Recommendation
1	Hill Creek	BAD - Severe failure of structural members	Replacement
2	Carlton Oaks	BAD - Severe failure of structural members	Replacement
3	PRIDE Academy at Prospect	BAD - Severe dry rot at many structural members	Replacement
4	Carlton Hills	OK - Some minor locations of dry rot at structural members	Can wait before replacement is necessary.
5	Pepper Drive	OK - Some minor locations of dry rot at structural members	Can wait before replacement is necessary
6	Chet F. Harritt	OK -Some trellis members need replacement	Power wash/paint/replace broken, missing, and rotten trellis members.
7	Rio Seco	OK -Some trellis members need replacement	Power wash/paint/replace broken, missing, and rotten trellis members.
8	Cajon Park	OK -Some trellis members need replacement	Power wash/paint/replace broken, missing, and rotten trellis members.
9	Sycamore Canyon	OK -Some trellis members need replacement	Power wash/paint/replace broken, missing, and rotten trellis members.

The District has delayed replacement due to possible solar shade options in conjunction with the Capital Improvement Program inception in 2007. With the finalization of CREBs funding, the Hill Creek structure will be replaced as part of a solar shade solution to be installed during the summer. Staff recommends also initiating replacement at Carlton Oaks and PRIDE Academy. The District can obtain reduced pricing for the structures at these schools through concurrent purchase with the Hill Creek Solar Project.

The replacement at PRIDE Academy is straight-forward since the new structure can be placed in the same location as the current structure. The Principal is thrilled with the idea of replacement and likes the look of the new structure. It would be larger than the current structure, allowing for up to 8 additional lunch tables.

At Carlton Oaks, the current location is between two buildings and the new structure cannot be placed there without complying with new building codes. Consequently, either fire sprinklers would be required or it must be setback from each building by 20 feet. The former solution would add at least \$20,000 to the cost and the latter solution would shrink the size of the shade structure to half its current size.

Staff met with the current and new Principal at Carlton Oaks to discuss options. The only viable location identified for a new lunch shade structure is behind Building C and next to the LRC ("New Location") where the current basketball and four-square courts are located. Accounting for required building setbacks, one basketball court would be eliminated and could not be re-located in the same area due to other constraints. One of the four-square courts would also be infringed upon but could be shifted slightly to somewhere near its current location. Previous plans for the school incorporated the eventual construction of new basketball courts behind the Junior High building. This is estimated to cost between \$60,000 and \$100,000 and is cost prohibitive at this time.

At the May 18, 2010 Board meeting when the revised Cash Flow of CIP and BAN funds was presented, \$90,000 was allocated for removal and replacement of lunch shade structures at two schools and there was an estimated remaining balance in the CIP/BAN funds of \$25,000.

Administration recommends contracting with Barnhart, Inc. and M Bar C Construction for construction and installation of new shade structures at Carlton Oaks and PRIDE Academy. The shade structures are DSA approved and could be used to hold solar panels, if deemed to be feasible in the future for these schools. The demolition of the old structures, some pavement replacement, spoils removal, adjustments of catch basins, flatwork and concrete removal or saw cutting that will need to be done may be accomplished by our M&O department, be contracted out, or be done via the lease/leaseback contractor. The \$101,000 budget includes all soft costs such as architectural, engineering, testing, inspection, and DSA approval. With approval of this board item, M Bar C Construction will obtain DSA approval for the projects to be done this summer. Prices are based on concurrent installation at three sites and would dramatically increase if not procured and assembled in conjunction with the Hill Creek solar project.

Although the construction of new basketball courts at Carlton Oaks cannot be accomplished at this time due to budget constraints, Administration will work with the Principal at Carlton Oaks to identify a temporary solution for the displaced basketball court. This could involve purchasing and using portable hoops in the area where the four-square courts are located. At some time in the future when sufficient CIP funds are available, further discussion should ensue regarding eventual construction of new basketball courts behind the Junior High Building.

**RECOMMENDATION:**

It is recommended that the Board of Education approve contracting with Barnhart and M Bar C Construction for construction and installation of new shade structures at PRIDE Academy and Carlton Oaks.

This recommendation supports the following District goal:

- Provide facilities that optimize the learning environment for all students.

**FISCAL IMPACT:**

\$101,000 to be paid from Capital Improvement Program funds.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item F.2.1.
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Discussion and/or Action Item F.3.1. Approval of the 2010-11 Proposed Instructional Schedules

Prepared by Kristin Baranski  
June 15, 2010

**BACKGROUND:**

Every school year, site administration and school staff review instructional minutes and modified day proposals for the following school year. Staff determines if any changes to their current instructional minutes should be made based on a particular instructional and/or professional development need. Instructional minute proposals, including modified days and kindergarten instructional minutes, are brought forward to the Board annually for review and implementation. A copy of each school's 2010-11 instructional minutes proposal will be available at the Board meeting for review.

This evening, administration is requesting the approval of the 2010-11 school year instructional schedules. **The attached chart shows the instructional minute comparison between 2009-10 and 2010-11 school years. Every school site will have four fewer instructional days; therefore, the minimum instructional minutes per grade span has been adjusted according to this provision.** The chart below illustrates if a school site is requesting a change in instructional minutes for the 2010-2011 school year and how many annual instructional minutes will be adjusted due to this change. These minutes do not include the four fewer student days. Required signatures and voting procedures have been met. For those sites making adjustments to their schedules, opportunities for parent comments, suggestions, recommendations for adjusted proposals, and meetings with parents were held according to District guidelines.

School Name	Changes to 2010-2011 Instructional Minutes	Kindergarten	Grades 1 – 3	Grades 4 - 5	Grade 6	Grades 7 - 8
<b>Cajon Park</b>	<b>Yes</b>	-100 minutes	+110 minutes	+20 minutes	+20 minutes	+20 minutes
Carlton Hills	No					
Carlton Oaks	No					
<b>Chet F. Harritt</b>	<b>Yes</b>	-140 minutes	-140 minutes	-220 minutes	-100 minutes	-100 minutes
Hill Creek	No					
Pepper Drive	No					
PRIDE Academy, Prospect Avenue	No					
<b>Rio Seco</b>	<b>Yes</b>	+1105 minutes	NA	NA	NA	NA
<b>Sycamore Canyon</b>	<b>Yes</b>	+2070 minutes	+1200 minutes	+1200 minutes	+1200 minutes	NA

In addition, administration is also providing the Board a summary of the mandates required by the Santee School Board for schools with modified days and extended kindergarten instructional minutes. Materials are provided with site proposals and are presented to the Board to assure that procedures will be followed in 2010-11. These materials are as follows:

1. A description of the proposed adjustments for the 2010-11 school year and a rationale for the changes,
2. A proposed schedule with daily instructional minutes calculations,
3. Specific days desired for modified days,
4. Assurance that core curriculum including language arts, math and if applicable, ELD will be taught on modified days,
5. Assurance that non-instructional activities will not occur on modified days, and
6. Assurance that parents and teachers were involved in the decision-making process as required.

The following chart indicates the number of kindergarten minutes for each school and the modified day schedule for those schools that have modified days.

<b>2010-2011 Modified Instructional Days and Kindergarten Programs</b>			
<i>Schools</i>	<i>Kindergarten</i>	<i>Modified Days</i>	<i>Number of Modified Days</i>
CP	Extended Day 45,880 minutes	K – 8	Kindergarten: Daily September 7 – October 6 Kindergarten – 8 <sup>th</sup> grade: September 15, October 6, November 3, December 1, January 5, February 2, March 2, April 6, May 4, June 1
CH	Extended Day 48,010 minutes	N/A	N/A
CO	Extended Day 42,528 minutes		Fridays 34 days
CFH	Full Day 50,880 minutes	K – 8	Wednesdays beginning September 15 34 days
HC	Full Day 50,550 minutes	N/A	N/A
PD	Extended Day 44,120 minutes	K – 3	Fridays 35 days
PA	Full Day as of October 11 48,280 minutes	K – 8	25 Wednesdays, Kindergarten 28 Wednesdays, Grades 1 - 8
RS	Extended Day 44,430 minutes	K – 8	Wednesdays 32 days
SC	Extended Day 50,500 minutes	N/A	N/A

**RECOMMENDATION:**

It is the recommendation of administration that the Board approve the instructional minutes proposals for the 2010-11 school year including kindergarten schedules and modified day proposals. Any concerns expressed by the Board, in reference to proposals not approved, will be communicated to the school staff. School schedules for the 2010-11 school year are presented to the Board in Consent Item F.3.2.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

**FISCAL IMPACT:**

District administration is currently researching the potential financial impact of multiple start and end times as well as varied modified days on school campuses. Multiple start and end times and varied modified days create greater transportation obligations for the district.

**STUDENT ACHIEVEMENT:**

A commitment to quality instructional time and site professional development enhances student learning.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.3.1.



**Santee School District  
Annual Instructional Minutes (Grade Spans)  
2009-2010 and 2010-2011**

	<b>Kinder 2009-2010 (42,840)*</b>	<b>Kinder 2010-2011 (41,880)*</b>	<b>Grades 1 – 3 2009-2010 (51,540)*</b>	<b>Grades 1 – 3 2010-2011 (50,380)*</b>	<b>Grades 4 – 6 2009-2010 (55,890)*</b>	<b>Grades 4 – 6 2010-2011 (54,630)*</b>	<b>Grade 6 Chet and Pepper Drive 2009-2010 (55,890)*</b>	<b>Grade 6 Chet and Pepper Drive 2010-2011 (54,630)**</b>	<b>Grades 7 – 8 2009-2010 (58,500)*</b>	<b>Grades 7 – 8 2010-2011 (57,180)*</b>
<b>Cajon Park</b>	47,100	45,880	51,540	50,470	55,890	54,630	NA	NA	58,500	57,180
<b>Carlton Hills</b>	49,110	48,010	51,720	50,560	56,070	54,810	NA	NA	58,854	57,530
<b>Carlton Oaks</b>	43,490	42,528	51,830	50,688	56,000	54,768	NA	NA	59,442	58,088
<b>Chet F. Harritt</b>	52,240	50,880	52,240	50,880	57,920	56,320	61,400	59,840	61,400	59,840
<b>Hill Creek PRIDE</b>	51,714	50,550	51,714	50,550	56,064	54,800	NA	NA	60,414	59,050
<b>Pepper Drive</b>	45,160	44,120	51,700	50,460	60,450	59,090	59,730	58,390	59,730	58,390
<b>Rio Seco</b>	43,325	44,430	52,570	51,330	56,830	55,470	NA	NA	58,960	57,540
<b>Sycamore Canyon</b>	49,590	50,500	53,070	53,050	57,420	57,300	NA	NA	NA	NA

**\*Total Required Annual Instructional Minutes: 2009-2010 student year = 180 days; 2010-2011 student year = 176 days**

**\*\*Sixth grade students at Chet F. Harritt and Pepper Drive follow the junior high schedule and therefore have the same instructional minutes as grades 7 – 8 at those two sites.**

Discussion and/or Action Item F.3.2.

Approval of 2010-11 School Schedules  
(Start and End Times)

Prepared by Kristin Baranski  
June 15, 2010

**BACKGROUND:**

In accordance with California Administrative Code, Title 5, Education Section 10, daily schedules for all schools are submitted for Board approval. Schedules have been reviewed and found to be in compliance with District minimum daily regular instructional minutes:

Kindergarten	240 minutes
Grades 1-3	290 minutes
Grades 4-6	315 minutes
Grades 7-8	330 minutes

The attached 2010-11 school schedules reflect adjustments that were presented to the Board tonight in Item F.3.1. All school schedules approved tonight will be final and communicated to parents by June 24, 2010.

**RECOMMENDATION:**

Administration recommends approval of school schedules for the 2010-11 school year.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

**FISCAL IMPACT:**

There is no fiscal impact to the general fund.

**STUDENT ACHIEVEMENT:**

Sufficient instructional time is necessary to ensure that all students have the opportunity to receive a high quality education in a supportive environment.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.3.2.

**SANTEE SCHOOL DISTRICT**  
**School Schedules**  
**2010-2011**

**Cajon Park**

(K only: 9/7 thru 10/06/10)  
(K-8: 9/15, 10/6, 11/3 & 12/1/10, 01/05,  
02/02, 03/02, 04/6, 05/04 & 06/01/11)

<b>Grade</b>	<b>Regular Schedule</b>		<b>Minimum Days</b>		<b>Modified Days</b>	
	<b>Start</b>	<b>End</b>	<b>Start</b>	<b>End</b>	<b>Start</b>	<b>End</b>
K	8:00	1:40	8:00	11:45	8:00	12:00
1-3	8:00	1:50	8:00	11:45	8:00	12:50
4-6	8:00	2:15	8:00	11:45	8:00	12:50
7-8	8:00	2:15	8:00	11:30	8:00	12:50

**Carlton Hills**

<b>Grade</b>	<b>Regular Schedule</b>		<b>Minimum Days</b>		<b>Modified Days</b>	
	<b>Start</b>	<b>End</b>	<b>Start</b>	<b>End</b>	<b>Start</b>	<b>End</b>
K	7:50	1:35	7:50	12:05	N/A	N/A
1-3	7:50	1:35	7:50	12:05	N/A	N/A
4-6	7:50	2:00	7:50	12:05	N/A	N/A
7-8	7:50	2:11	7:50	12:05	N/A	N/A

**Carlton Oaks**

(35 Fridays)

<b>Grade</b>	<b>Regular Schedule</b>		<b>Minimum Days</b>		<b>Modified Days</b>	
	<b>Start</b>	<b>End</b>	<b>Start</b>	<b>End</b>	<b>Start</b>	<b>End</b>
K	8:32	1:35	8:32	12:35	8:32	12:35
1-3	8:32	2:35	8:32	12:35	8:32	12:35
4-6	8:32	3:05	8:32	12:35	8:32	12:35
7-8	8:32	3:10	8:32	12:40	8:32	12:40

**Chet F. Harritt**

(34 Wednesdays beginning 09/15/10)

<b>Grade</b>	<b>Regular Schedule</b>		<b>Minimum Days</b>		<b>Modified Days</b>	
	<b>Start</b>	<b>End</b>	<b>Start</b>	<b>End</b>	<b>Start</b>	<b>End</b>
K	7:45	1:50	7:45	12:30	7:45	12:30
1-3	7:45	1:50	7:45	12:30	7:45	12:30
4-6	7:45	2:30	7:45	12:30	7:45	12:30
7-8	7:45	2:30	7:45	12:30	7:45	12:30

**Hill Creek**

<b>Grade</b>	<b>Regular Schedule</b>		<b>Minimum Days</b>		<b>Modified Days</b>	
	<b>Start</b>	<b>End</b>	<b>Start</b>	<b>End</b>	<b>Start</b>	<b>End</b>
K	7:45	1:36	7:45	11:45	N/A	N/A
1-3	7:45	1:36	7:45	11:45	N/A	N/A
4-6	7:45	2:01	7:45	11:45	N/A	N/A
7-8	7:45	2:06	7:45	11:45	N/A	N/A

**Pepper Drive**

(K-3 only: 35 Fridays)

<b>Grade</b>	<b>Regular Schedule</b>		<b>Minimum Days</b>		<b>Modified Days</b>	
	<b>Start</b>	<b>End</b>	<b>Start</b>	<b>End</b>	<b>Start</b>	<b>End</b>
K	8:30	1:30	8:30	12:50	8:30	12:50
1-3	8:30	2:35	8:30	12:55	8:30	12:55
4-5	8:30	2:35	8:30	1:00	N/A	N/A
6-8	8:30	2:35	8:30	1:00	N/A	N/A

**The PRIDE Academy at Prospect Avenue**(K only: 25 Wednesdays)  
1-8: 28 Wednesdays)

<b>Grade</b>	<b>Regular Schedule</b>		<b>Minimum Days</b>		<b>Modified Days</b>	
	<b>Start</b>	<b>End</b>	<b>Start</b>	<b>End</b>	<b>Start</b>	<b>End</b>
K (Sept 8-Oct 8)	8:00	11:20	N/A	N/A	N/A	N/A
K (Oct 11-June)	8:00	2:00	8:00	11:45	8:00	1:00
1-3	8:00	2:00	8:00	11:45	8:00	1:00
4-5	8:00	2:30	8:00	11:45	8:00	1:00
6-8	8:00	2:30	8:00	11:45	8:00	1:00

**Rio Seco**

(32 Wednesdays beginning 10/06/10)

<b>Grade</b>	<b>Regular Schedule</b>		<b>Minimum Days</b>		<b>Modified Days</b>	
	<b>Start</b>	<b>End</b>	<b>Start</b>	<b>End</b>	<b>Start</b>	<b>End</b>
K	8:30	1:30	8:30	12:45	8:30	12:45
1-3	8:30	2:35	8:30	12:45	8:30	12:45
4-6	8:30	3:05	8:30	12:45	8:30	12:45
7-8	8:30	3:05	8:30	12:45	8:30	12:45

**Sycamore Canyon**

<b>Grade</b>	<b>Regular Schedule</b>		<b>Minimum Days</b>		<b>Modified Days</b>	
	<b>Start</b>	<b>End</b>	<b>Start</b>	<b>End</b>	<b>Start</b>	<b>End</b>
K	8:15	1:40	8:15	12:05	N/A	N/A
1-3	8:15	2:00	8:15	12:05	N/A	N/A
4-6	8:15	2:20	8:15	12:05	N/A	N/A

**Santee Success Program**

<b>Grade</b>	<b>Regular Schedule</b>		<b>Minimum Days</b>		<b>Modified Days</b>	
	<b>Start</b>	<b>End</b>	<b>Start</b>	<b>End</b>	<b>Start</b>	<b>End</b>
5	8:30	3:00	8:30	1:00	N/A	N/A
6	8:30	3:00	8:30	1:00	N/A	N/A
7-8	8:30	3:00	8:30	1:00	N/A	N/A

Discussion and/or Action Item F.4.1.  
Prepared by Minnie Malin  
June 15, 2010

Approval of New Certificated Management Job  
Description for Coordinator of Assessment and  
English Learner Department and Appointment  
of Coordinator

**BACKGROUND:**

In order to respond to the District's budgetary challenges, Administration is recommending that the Educational Services Department combines two programs, Assessment and English Learners (EL). Administration recommends that one coordinator position be created to take over the responsibilities of both programs. The Coordinator of Assessment and English Learner Department will be responsible for both the Assessment department and the English Learner department. Both programs are time intensive and by transferring the responsibilities to a coordinator position, the increase in work days by 20 days per year will help support both roles.

Administration has prepared a new job description to combine the duties and responsibilities for both departments and recommends Bonner Montler, the current Resource Teacher for the assessment department, be appointed as the Coordinator of Assessment and English Learner Department. The job description is provided for your review.

**RECOMMENDATION:**

Administration recommends approval of the new job description for the Coordinator of Assessment and English Learner Department and the appointment of Bonner Montler into the new position.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.

**FISCAL IMPACT:**

The cost to promote the current Resource Teacher for Assessment to the position of Coordinator of Assessment and English Learner Department is \$2,812. The cost to increase the hours of the Bilingual Assistant II is \$29,599. The cost of the current EL Resource Teacher is \$103,906. By not replacing the EL Resource Teacher position, this recommendation would achieve \$71,495 in ongoing budgetary savings.

**STUDENT ACHIEVEMENT IMPACT:**

It is the District's intention to provide support for staff and students to meet educational and other relevant needs.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.4.1.

SANTEE SCHOOL DISTRICT

**COORDINATOR, ASSESSMENT  
AND ENGLISH LEARNER DEPARTMENT**

JOB SUMMARY:

The Coordinator of Assessment and English Learners, under the direction of the Director of Educational Services, is responsible for providing leadership in assigned content areas.

EXAMPLES OF DUTIES AND RESPONSIBILITIES:

- Collects, analyzes, and summarizes all district data on student performance and student, staff and community needs.
- Prepares summaries and reports, which provide interpretations of data analyses, on district-wide benchmark assessments and annual State assessments.
- Takes leadership role in the development of coherent assessment analyses and summaries.
- Provides district leadership in development of professional development goals and initiatives relating to assessment and the English Learner program.
- Informs members of the district staff on major trends and developments in the identified assessment and English Learner areas.
- Serves as a representative to curricular projects in the identified content areas.
- Works with individuals and committees on problems of identified content areas that need assessment analyses.
- Develops performance criteria and annually revises criteria, if necessary.
- Devises and maintains such records and reports as are necessary to the successful execution of the job.
- Devises and maintains student and staff records and reports necessary to the ELL program, particularly related to State compliance and reporting initiatives.
- Oversees the District EL instructional program in English as a second language.
- Monitors English Learner student progress utilizing CATCH UP Plans and student assessment data. Provides student re-designation status when appropriate.
- Organizes and monitors the EL bilingual instructional assistant program.
- Oversees District English Learner Advisory Committee goals and outcomes as well as providing leadership and consultation to site English Learner Advisory Committees.
- Reviews and provides guidance on curricular adoptions and use of varied instructional materials, including textbooks, digital resources, reference books, kits, audio-visual aids and equipment programs.
- Collaborates with classroom teachers on effective ways to increase student achievement for English Learners.
- Assumes other duties and responsibilities as assigned by the Director of Educational Services.

COORDINATOR, ASSESSMENT  
AND ENGLISH LEARNER DEPARTMENT  
Page 2

EMPLOYMENT STANDARDS:

- Education: Master's degree in curriculum and instruction preferred.
- Experience: Minimum of five years of successful teaching experience in grades K-8. Successful experience working with English Learner populations and an understanding of their instructional needs.
- Credential(s): Appropriate California teaching credential authorizing service in grades K-8 and administrative credential(s).
- Knowledge and Abilities: Demonstrates leadership skills, good interpersonal skills and organizational skills; knowledge of data; ability to write curriculum; ability to demonstrate effective practices; ability to carry out oral and written instructions with a minimum of supervision.

BOARD ADOPTED:

BOARD POLICIES AND BYLAWS Item G.

*Citizens wishing to address the Board about a Board Policies and Bylaws item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Board Policies and Bylaw.*



Board Policies and Bylaws Item G.1.1. Second Reading: Revised Policy #6163.4,  
Student Use of Technology

Prepared by Kristin Baranski  
June 15, 2010

**BACKGROUND:**

Attached is CSBA's sample Board Policy #6163.4, Student Use of Technology, Administrative Regulations and the school district's Acceptable Use Agreement, E6163.4 to support this policy. As the school district continues to provide students greater accessibility to educational hardware and software, it is imperative that the policy and Acceptable Use Agreement signed and accepted by children and families be updated to reflect classroom changes within the district.

Board Policy 6163.4 addresses how technology resources provided by the school district should be used in a safe, responsible, and proper manner in support of the instructional program and for the advancement of student learning. The policy also addresses the application of a district Acceptable Use Agreement and use of district computers for online services and Internet access. Cloud computing will be launched in Santee School District this fall in grades 3 – 8. Board policy and Acceptable Use Agreement revisions are necessary with this new structure for student learning.

**RECOMMENDATIONS:**

This evening administration is presenting the revised Board Policy 6163.4, Student Use of Technology, for a second reading. (The current BP 6163.4 is also attached for reference.) Administrative Regulation 6163.4 and an exhibit to support this board policy are also included. Administration recommends Board approval of revised BP 6163.4, Student Use of Technology.

**FISCAL IMPACT:**

There is no fiscal impact to the district by creating this policy.

**STUDENT ACHIEVEMENT IMPACT:**

Every child needs 21<sup>st</sup> Century knowledge and skills to succeed as effective learners, citizens, workers, and leaders. Increased access to technology and teaching children the appropriate use of technology helps them to obtain these skills.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item G.1.1.

SANTEE SCHOOL DISTRICT  
9625 CUYAMACA STREET  
SANTEE, CALIFORNIA 92071-2674  
(619) 258-2300

### **STUDENT USE OF TECHNOLOGY**

The Governing Board intends that technological resources provided by the district be used in a safe, responsible, and proper manner in support of the instructional program and for the advancement of student learning.

The Superintendent or designee shall notify students and parents/guardians about authorized uses of district computers, user obligations and responsibilities, and consequences for unauthorized use and/or unlawful activities in accordance with district regulations and the district's Acceptable Use Agreement.

Before a student is authorized to use the district's technological resources, the student and his/her parent/guardian shall sign and return the Acceptable Use Agreement specifying user obligations and responsibilities. In that agreement, the student and his/her parent/guardian shall agree not to hold the district or any district staff responsible for the failure of any technology protection measures, violations of copyright restrictions, or user mistakes or negligence. They shall also agree to indemnify and hold harmless the district and district personnel for any damages or costs incurred.

The Superintendent or designee, with input from students and appropriate staff, shall regularly review and update this policy, the accompanying administrative regulation, and other relevant procedures to enhance the safety and security of students using the district's technological resources and to help ensure that the district adapts to changing technologies and circumstances.

#### **Use of District Computers for Online Services/Internet Access**

The Superintendent or designee shall ensure that all district computers with Internet access have a technology protection measure that blocks or filters Internet access to visual depictions that are obscene, child pornography, or harmful to minors and that the operation of such measures is enforced.

To reinforce these measures, the Superintendent or designee shall implement rules and procedures designed to restrict students' access to harmful or inappropriate matter on the Internet and to ensure that students do not engage in unauthorized or unlawful online activities. Staff shall supervise students while they are using online services and may have teacher aides, student aides, and volunteers assist in this supervision.

The Superintendent or designee also shall establish regulations to address the safety and security of students and student information when using email, chat rooms, and other forms of direct electronic communication.

The Superintendent or designee shall provide age-appropriate instruction regarding safe and appropriate behavior on social networking sites, chat rooms, and other Internet services. Such instruction shall include, but not be limited to, the dangers of posting personal information online, misrepresentation by online predators, how to report inappropriate or offensive content or threats, behaviors that constitute cyberbullying, and how to respond when subjected to cyberbullying.

Student use of district computers to access social networking sites is prohibited. To the extent possible, the Superintendent or designee shall block access to such sites on district computers with Internet access.

Legal Reference:

**EDUCATION CODE**

- 51006 Computer education and resources
- 51007 Programs to strengthen technological skills
- 51870-51874 Education technology
- 60044 Prohibited instructional materials

**PENAL CODE**

- 313 Harmful matter
- 502 Computer crimes, remedies
- 632 Eavesdropping on or recording confidential communications
- 653.2 Electronic communication devices, threats to safety

**UNITED STATES CODE, TITLE 15**

- 6501-6506 Children's Online Privacy Protection Act

**UNITED STATES CODE, TITLE 20**

- 6751-6777 Enhancing Education Through Technology Act, Title II, Part D,  
especially:
- 6777 Internet safety

**UNITED STATES CODE, TITLE 47**

- 254 Universal service discounts (E-rate)

**CODE OF FEDERAL REGULATIONS, TITLE 16**

- 312.1-312.12 Children's Online Privacy Protection Act

**CODE OF FEDERAL REGULATIONS, TITLE 47**

- 54.520 Internet safety policy and technology protection measures, E-rate  
discounts

Administrative Regulation Reference: AR 6163.4

SANTEE SCHOOL DISTRICT  
9625 CUYAMACA STREET  
SANTEE, CALIFORNIA 92071-2674  
(619) 258-2300

**STUDENT ACCEPTABLE USE POLICY  
FOR  
INTERNET AND DISTRICT NETWORK ACCESS**

The Santee School District recognizes that computers are used to support learning and to enhance instruction. Computer information networks allow people to interact with many other computers and networks. It is a general policy that all computers are to be used in a responsible, efficient, ethical and legal manner.

The Santee School District declares unethical and unacceptable behavior as just cause for taking disciplinary action, revoking information network access privileges, and/or initiating legal action for any activity through which an individual:

- uses the information networks for illegal, inappropriate, or obscene purposes, or in support of such activities. Illegal activities shall be defined as those which violate local, state, and/or federal laws. Inappropriate use shall be defined as a violation of the intended use of the network, and/or purpose and goal. Obscene activities shall be defined as a violation of generally accepted social standards for use of a publicly-owned and operated communication vehicle;
- uses the information networks for any illegal activity, including violation of copyrights or other contracts violating such matters as institutional or third party copyright, license agreements and other contracts;
- intentionally disrupts information network traffic or crashes the network and connected systems;
- degrades or disrupts equipment or system performance;
- uses Santee School District computing resources for commercial or financial gain or fraud;
- steals data, equipment, or intellectual property;
- gains unauthorized access to the files of others, or vandalizes the data or files of another user;
- gains or seeks to gain unauthorized access to resources or entities;
- forges electronic mail messages, or uses an account owned by another user;
- invades the privacy of individuals;
- posts anonymous messages; or
- possesses any data which might be considered a violation of these rules in paper, magnetic (disk), or any other form.

### **Consequences of Violations**

Consequences of violations include but are not limited to:

- suspension of information network access;
- revocation of information network access;
- suspension of network privileges;
- revocation of network privileges;
- suspension of computer access;
- revocation of computer access;
- school suspension;
- school expulsion; and
- legal action and prosecution by the authorities.

### **Remedies and Recourses**

Anyone accused of any of the violations has all of the rights that would normally apply if such person were accused of school vandalism or any other illegal activity.

The district has the right to restrict or terminate information network access at any time for any reason. The district further has the right to monitor network activity in any form that it sees fit to maintain the integrity of the information network.

Legal Reference:

Administrative Regulation Reference: AR 6163.4

Adopted: March 4, 1997

Amended:

SANTEE SCHOOL DISTRICT  
9625 CUYAMACA STREET  
SANTEE, CALIFORNIA 92071-2674  
(619) 258-2300

## **STUDENT USE OF TECHNOLOGY**

The principal or designee shall oversee the maintenance of each school's technological resources and may establish guidelines and limits on their use. All instructional staff shall receive a copy of this administrative regulation, the accompanying Board policy, and the district's Acceptable Use Agreement describing expectations for appropriate use of the system and shall also be provided with information about the role of staff in supervising student use of technological resources. All students using these resources shall receive instruction in their proper and appropriate use.

Teachers, administrators, and/or library media specialists shall prescreen technological resources and online sites that will be used for instructional purposes to ensure that they are appropriate for the intended purpose and the age of the students.

### **Online/Internet Services: User Obligations and Responsibilities**

Students are authorized to use district equipment to access the Internet or other online services in accordance with Board policy, the user obligations and responsibilities specified below, and the district's Acceptable Use Agreement.

1. The student in whose name an online services account is issued is responsible for its proper use at all times. Students shall keep personal account numbers and passwords private and shall only use the account to which they have been assigned.
2. Students shall use the district's system safely, responsibly, and primarily for educational purposes.
3. Students shall not access, post, submit, publish, or display harmful or inappropriate matter that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race/ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, or political beliefs.

Harmful matter includes matter, taken as a whole, which to the average person, applying contemporary statewide standards, appeals to the prurient interest and is matter which depicts or describes, in a patently offensive way, sexual conduct and which lacks serious literary, artistic, political, or scientific value for minors.

4. Unless otherwise instructed by school personnel, students shall not disclose, use, or disseminate personal identification information about themselves or others when using email, chat rooms, or other forms of direct electronic communication. Students also shall be cautioned not to disclose such information by other means to individuals contacted through the Internet without the permission of their parents/guardians.

Personal information includes the student's name, address, telephone number, Social Security number, or other personally identifiable information.

5. Students shall not use the system to encourage the use of drugs, alcohol, or tobacco, nor shall they promote unethical practices or any activity prohibited by law, Board policy, or administrative regulations.

6. Students shall not use the system to engage in commercial or other for-profit activities.

7. Students shall not use the system to threaten, intimidate, harass, or ridicule other students or staff.

8. Copyrighted material shall be posted online only in accordance with applicable copyright laws. Any materials utilized for research projects should be given proper credit as with any other printed source of information.

9. Students shall not intentionally upload, download, or create computer viruses and/or maliciously attempt to harm or destroy district equipment or materials or manipulate the data of any other user, including so-called "hacking."

10. Students shall not attempt to interfere with other users' ability to send or receive email, nor shall they attempt to read, delete, copy, modify, or use another individual's identity.

11. Students shall report any security problem or misuse of the services to the teacher or principal.

The district reserves the right to monitor use of the district's systems for improper use without advance notice or consent. Students shall be informed that computer files and electronic communications, including email, are not private and may be accessed by the district for the purpose of ensuring proper use.



Whenever a student is found to have violated Board policy, administrative regulation, or the district's Acceptable Use Agreement, the principal or designee may cancel or limit a student's user privileges or increase supervision of the student's use of the district's technological resources, as appropriate. Inappropriate use also may result in disciplinary action and/or legal action in accordance with law and Board policy.

Policy Reference: BP 6163.4

Adopted:

SANTEE SCHOOL DISTRICT  
9625 CUYAMACA STREET  
SANTEE, CA 92071-2674  
(619) 258-2300

### STUDENT CONSENT AND WAIVER FOR INTERNET, NETWORK, AND “CLOUD COMPUTING” ACCESS

The following form must be read and signed by you and your parent or legal guardian. By signing this Consent and Waiver form, I \_\_\_\_\_ (print name) and my parent(s) or guardian(s) agree to abide by the following restrictions. I have discussed these rights and responsibilities with my parent(s) or guardian(s).

Further, my parent(s) or guardian(s) and I have been advised that the district does not have control of the information on the internet, although it attempts to provide prudent and available barriers when utilizing technological resources on a school campus. Other sites accessible via the internet may contain material that is illegal, defamatory, inaccurate or potentially offensive to some people. While the Santee School District's intent is to make internet access available to further its educational goals and objectives, account holders will have the ability to access other materials as well.

The district believes that the benefits to educators and students from access to the internet, in the form of information resources and opportunities for collaboration, far exceed any disadvantages of access. Ultimately, the parent(s) and guardian(s) of minors are responsible for setting and conveying the standards that their student should follow. To that end, the district supports and respects each family's right to decide whether or not to apply for Santee School District network access.

Besides classroom technological resources, students will receive access to “Cloud Computing.” “Cloud Computing” provides students with the ability to access their educational applications, content, and documents from any Internet-accessible device, no matter the location. While students are physically on district grounds, an internet filter is in place, providing prudent barriers to inappropriate sites. **The filter does not function when the student is outside district property, so close parental monitoring is strongly advised.** Any questions should be directed to the Assistant Superintendent or designee of Educational Services.

~~The student and his/her parent(s) or guardian(s) must understand that student access to the Santee School District network exists to support the district's educational responsibilities and mission. The specific conditions and services that are offered will change from time to time. In addition, the Santee School District makes no warranties with respect to the Santee School District network service, and it specifically assumes no responsibilities for:~~

1. The content of any advice or information received by a student from a source outside the district, or any costs or charges incurred as a result of seeing or accepting such advice;
  2. Any costs, liability or damages caused by the way the student chooses to use his/her district network access;
  3. Any consequences of service interruptions or changes, even if these disruptions arise from circumstances under the control of the district;
- ~~D. While the Santee School District supports the privacy of electronic mail, students must assume that this cannot be guaranteed.~~

By signing this form I agree to the following terms:

1. My use of the Santee School District's network must be consistent with the Santee School District's primary goals.
2. I will not use the Santee School District network for illegal purposes of any kind.
3. I will not use the Santee School District network to transmit or view threatening, obscene, or harassing materials. The district will not be held responsible if I participate in such activities. If I mistakenly access inappropriate information, I will notify a teacher or staff person immediately.
4. I will not participate in cyberbullying. Cyberbullying is defined as intentional harm inflicted through electronic media and includes, but is not limited to, the sending or posting on the Internet, social networking sites, or other digital technologies harassing messages, direct threats, socially cruel, intimidating, terrorizing, or otherwise harmful text or images, as well as breaking into another person's account and assuming that person's identity for harmful purposes.
5. I will not use the Santee School District network to interfere with or disrupt network users, services or equipment. Disruptions include, but are not limited to, distribution of unsolicited advertising, propagation of computer worms and viruses, and using the network to make unauthorized entry to any other machine accessible via the network. ~~I will print only to my local printer or to the printer designated by my instructor.~~
6. It is assumed that information and resources accessible via the Santee School District network are private to the individuals and organizations which own or hold rights to those resources and information unless specifically stated otherwise by the owners or holders of rights. Therefore, I will not use the Santee School District network to access information or resources unless permission to

do so has been granted by the owners or holders of rights to those resources or information.

7. I will not share my "Cloud Computing" password with anyone, or use anyone else's password. If I become aware of another individual's password, I will inform a teacher or administrator.
8. Parents/Guardians accept full responsibility for supervision when my child is using his/her Cloud Computing access at home or in other non-school settings.

Student Name: \_\_\_\_\_ Student Signature: \_\_\_\_\_

School: \_\_\_\_\_ Grade: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Signature: \_\_\_\_\_

BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS Item H.

CLOSED SESSION Item I.

*Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session*

*The Board will go into Closed Session to discuss:*

1. **Conference with Labor Negotiator** (Govt. Code § 54956.8)  
*Purpose: Negotiations*  
*Agency Negotiator: Minnie Malin, Asst. Superintendent, HR*  
*Employee Organizations: Santee Teachers Association*  
*Classified School Employees Association*
2. **Public Employee Discipline/Dismissal/Release** (Gov't Code §54957)
3. **Public Employee Performance Evaluation**  
*Superintendent*

RECONVENE TO PUBLIC SESSION Item J.

ADJOURNMENT Item K.